



Epping Forest & Commons Committee

Date: MONDAY, 4 JULY 2016
Time: 11.00 am
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Philip Woodhouse (Chairman)
Graeme Smith (Deputy Chairman)
Alderman Gordon Haines
Deputy Stanley Ginsburg
Alderman Sir Paul Judge
Deputy Catherine McGuinness
Sylvia Moys
Barbara Newman
Virginia Rounding
Jeremy Simons

For consideration of Business Relating to Epping Forest Only

Verderer Peter Adams
Verderer Michael Chapman DL
Verderer Richard Morris
Verderer Dr. Joanna Thomas

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**Lunch will be served in the Guildhall Club at 1pm.
Part of this meeting may be the subject of audio visual recording.**

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Agenda

Part 1 - Public Agenda

1. APOLOGIES

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

3. MINUTES

To agree the minutes of the previous meeting.

For Decision
(Pages 1 - 14)

Burnham Beeches, Stoke Common & City Commons

4. SUPERINTENDENT'S UPDATE

Report of the Superintendent of the Commons.

For Information
(Pages 15 - 20)

5. UPDATE REPORT: DOG CONTROL ORDERS AT BURNHAM BEECHES

Report of the Superintendent of the Commons.

For Information
(Pages 21 - 32)

6. PROPOSED AMENDMENT TO CONSULTATIVE COMMITTEES

Report of the Superintendent of the Commons.

For Decision
(Pages 33 - 44)

7. REVENUE OUTTURN 2015/16 - BURNHAM BEECHES, STOKE COMMON & CITY COMMONS

Report of the Chamberlain and Director of Open Spaces.

For Information
(Pages 45 - 52)

Epping Forest

8. SUPERINTENDENT'S UPDATE

Report of the Superintendent of Epping Forest.

For Information
(Pages 53 - 60)

9. REVENUE OUTTURN 2015/16 - EPPING FOREST

Report of the Chamberlain and Director of Open Spaces.

For Information
(Pages 61 - 68)

10. CYCLICAL WORKS PROGRAMME BID - 2017/18

Report of the City Surveyor.

For Information
(Pages 69 - 76)

11. EPPING FOREST CONSULTATIVE COMMITTEE

Report of the Superintendent of Epping Forest.

For Decision
(Pages 77 - 82)

12. EXPRESSION OF INTEREST IN PARKLIFE FOOTBALL HUBS PROGRAMME

Report of the Superintendent of Epping Forest.

For Decision
(Pages 83 - 86)

13. IMPROVEMENT PROGRAMME FOR ENGLAND'S NATURA 2000 SITES (IPENS)

Report of the Superintendent of Epping Forest.

For Decision
(Pages 87 - 102)

14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

Part 2 - Non-Public Agenda

16. EXCLUSION OF THE PUBLIC

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

17. NON-PUBLIC MINUTES

To agree the minutes of the previous meeting.

For Decision
(Pages 103 - 104)

18. ISSUE REPORT: HIGHAMS PARK LAKE - PROJECT COST VARIATIONS

Report of the Director of the Built Environment.

For Information
(Pages 105 - 114)

19. DECLARATION OF BUILT ESTATE AS SURPLUS TO OPERATIONAL REQUIREMENTS

Report of the Superintendent of Epping Forest.

For Decision
(Pages 115 - 124)

20. ACCESS REPORT

Report of the Superintendent of Epping Forest.

For Decision
(Pages 125 - 126)

21. EPPING FOREST DISTRICT LOCAL PLAN - PROPOSED MEMORANDUM OF UNDERSTANDING

Report of the Superintendent of Epping Forest.

For Decision
(Pages 127 - 148)

22. COMMERCIAL UPDATE

Report of the Superintendent of Epping Forest.

For Decision
(Pages 149 - 156)

23. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

24. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

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EPPING FOREST & COMMONS COMMITTEE
Monday, 9 May 2016

Minutes of the meeting of the Epping Forest & Commons Committee held at Committee Room 2nd Floor West Wing, Guildhall, Monday, 9 May 2016 at 11.00 am

Present

Members:

Alderman Gordon Haines
Deputy Stanley Ginsburg
Deputy Catherine McGuinness
Sylvia Moys
Barbara Newman
Virginia Rounding
Philip Woodhouse
Verderer Peter Adams
Verderer Michael Chapman DL
Verderer Richard Morris
Verderer Dr. Joanna Thomas
Graeme Smith
Jeremy Simons

In Attendance:

Mr & Mrs Dillon

Officers:

Natasha Dogra	- Town Clerk's Department
David Arnold	- Town Clerk's Department
Julie Mayer	- Town Clerk's Department
Sue Ireland	- Director of Open Spaces
Deborah Cluett	- Comptroller's and City Solicitor's
Paul Thomson	- Superintendent, Epping Forest
Andy Barnard	- Superintendent, the Commons
Gerry Kiefer	- Open Spaces Business Manager
Jo Hurst	- Epping Forest Business Manager
Jacqueline Eggleston	- Head of Visitor Services, Epping Forest
Alison Elam	- Group Accountant, Chamberlain's Department

1. APOLOGIES

Apologies had been received from Alderman Paul Judge.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Catherine McGuinness declared an interest in the Epping Forest Centenary Trust.

3. ORDER OF THE COURT OF COMMON COUNCIL

Resolved – the Committee received the Order of the Court of Common Council dated 21 April 2016.

4. ELECTION OF CHAIRMAN

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29. A list of Members eligible to stand was read and Philip Woodhouse being the only Member expressing a willingness to serve was declared to have been elected as Chairman of the Epping Forest and Commons Committee for the ensuing year.

The Chairman welcomed Members of the Committee and expressed his sincere thanks to the outgoing chairman, Alderman Gordon Haines. Mr Woodhouse thanked Alderman Haines for his constant support and commitment to the work of the Committee.

Resolved – that Philip Woodhouse be elected as Chairman of the Committee for the ensuing year.

5. ELECTION OF DEPUTY CHAIRMAN

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. The Committee were also reminded that the outgoing Chairman, Alderman Haines, had relinquished his right to serve as deputy chairman for one year when his tenure as Chairman was extended by one year, which was agreed by the Court of Common Council. A list of Members eligible to stand was read by the Town Clerk; Sylvia Moys, Graeme Smith and Verderer Peter Adams all expressed an interest in serving as Deputy Chairman.

The Town Clerk advised that a ballot would be required however, under Standing Order 30(9) only elected Members of the City Corporation would be eligible to vote. This point was challenged by the Verderers of Epping Forest who informed the Committee that they had always been able to exercise a vote in election of Chairman and Deputy Chairman and other Members supported this point. The Comptroller and City Solicitor offered to review the matter immediately and seek procedural advice. When this was received, the Town Clerk informed Members that the Verderers are full members of the Committee for Epping Forest business and were therefore entitled to vote. The Town Clerk apologised for this error and proceeded to conduct a ballot for Deputy Chairmanship.

After one round of voting, the result was as follows:

Graeme Smith	6 votes
Sylvia Moys	4 votes
Verderer Peter Adams	3 votes

As no candidate had secured a majority, or 50% of the votes, a second round of voting was required between the two candidates with the highest number of votes; Graeme Smith and Sylvia Moys.

The result was as follows:

Graeme Smith	7 votes
Sylvia Moys	6 votes

Graeme Smith was therefore elected to serve as Deputy Chairman of the Epping Forest and Commons Committee for the ensuing year. The Deputy Chairman thanked the Committee for their support and expressed his thanks to the outgoing Chairman, Alderman Gordon Haines.

Resolved – that Graeme Smith be appointed as Deputy Chairman of the Epping Forest and Commons Committee for the ensuing year.

Barbara Newman was invited to deliver a vote of thanks to the outgoing Chairman and stated that the Epping Forest and Commons Committee resolved unanimously that at the conclusion of his term of office as their Chairman, the Members of this Committee wish to extend to Alderman Gordon Haines their sincere thanks for the extremely able and courteous manner in which he has presided over their deliberations and the detailed care and interest he has shown in all aspects of the work of this Committee.

Gordon has overseen admirably the high level workload of the Committee and that of its sub Committees and panels, holding many representative positions on behalf of the Committee. Significant progress has been made in the liaison with contiguous Local Authorities and other representative bodies

During his tenure, the Chairman has overseen the successful introduction of Dog Control Orders at Burnham Beeches and supervised the City's victorious Heritage Lottery Fund bid for the Kenley Revival Project.

One of the most significant achievements during Gordon's chairmanship was the successful implementation of the Branching Out projects, elements of which included landscaping of Jubilee Pond and Connaught Waters and the installation of four cattle grids. Landmark improvements also include; the Visitor Hub, accessibility, grazing and keystone trees project, forest-wide signage, education and sport.

The Green Flag and Heritage Awards achieved by the City Corporation during Gordon's chairmanship are a testament to his tenacity in keeping the work of Epping Forest and the Commons at the forefront of his work. Gordon successfully supervised the securing of the Visitor Attraction Quality Assurance Scheme for The View and The Temple.

In recognising his efforts to secure this additional investment in the financial sphere, Members also wish to recognise his welcome emphasis on the work of Volunteers across the Department, and his support in drawing their efforts and contributions to the attention of the Court of Common Council.

Gordon has been unstinting in his time and efforts, and his colleagues wish to record their appreciation for the sound judgement and strong leadership that he has demonstrated in the face of often complex issues. Members of the Committee are especially proud that under Gordon's leadership Epping Forest

was chosen to represent England under the Queen's Commonwealth Canopy – a true testament to Gordon's commitment and support to the work of the forest.

FINALLY, the Committee wishes to place on record its recognition of Gordon's distinguished contribution to the Committee and, in thanking him for his generous hospitality, his colleagues convey to him their good wishes for the future, with many happy memories of a job well done.

6. MINUTES

The Committee considered the minutes of the previous meeting. One Member advised of some typographical amendments which she would liaise with the Town Clerk over after the meeting.

Resolved – that, subject to the amendments being made, the minutes be agreed as an accurate record.

7. 2016/17 COMMITTEE APPOINTMENTS

The Committee considered a report of the Town Clerk, inviting Members to appoint their sub committees for 2016/17.

Resolved – that the following memberships be agreed:

Epping Forest Reference Sub Committee

Philip Woodhouse
Graeme Smith
Deputy McGuinness
Sylvia Moys
Barbara Newman
Jeremy Simons
Stanley Ginsburg
+ Any Two Verderers

Ashted Commons Consultative Committee

Philip Woodhouse
Graeme Smith
Sylvia Moys
Barbara Newman
Jeremy Simons

Burnham Beeches and Stoke Common Consultative Committee

Philip Woodhouse
Graeme Smith
Sylvia Moys
Barbara Newman

West Wickham and Coulsdon Common Consultative Committee

Philip Woodhouse
Graeme Smith
Jeremy Simons
Sylvia Moys

Barbara Newman

Epping Forest Centre Joint Consultative Committee

Philip Woodhouse
Graeme Smith
Verderer Adams
Verderer Chapman
Deputy McGuinness
Sylvia Moys
Jeremy Simons
Stanley Ginsburg

Epping Forest Management Plan Steering Group

Philip Woodhouse
Graeme Smith
Sylvia Moys
Barbara Newman
Deputy McGuinness
+ All Four Verderers

Wanstead Flats Playing Fields Committee

Philip Woodhouse
Graeme Smith
Alderman Haines
Sylvia Moys
Verderer Thomas
Verderer Adams

Opens Spaces & City Gardens Committee representative

Verderer Adams

8. 2016 TO 2019 OPEN SPACES BUSINESS PLAN

The Committee received the departmental Business Plan which detailed fifteen key actions over a five year period that would deliver these departmental and charitable objectives. In order to manage performance, twenty four 'SMART' performance indicators had been proposed. This would enable the department to show, over a three year period that it was working towards continuous improvement.

Members noted that the Department's vision was to "*Preserve and protect our world class green spaces for the benefit of our local communities and the environment*". The Committee were informed that following consideration by the Open Spaces and City Gardens & West Ham Park committee meetings, some minor amendments had been made to the plan.

In response to a query regarding a performance indicator related to the increase of Learning Programme participants from BME groups, the Director informed the Member that the language used when referring to under-represented groups was standardised across the City Corporation. Officers also clarified that for the purpose of the Business Plan, volunteers were referred to

as staff. Members noted that volunteers underwent a number of health and safety checks prior to volunteering in any of the City Corporation's open spaces.

Resolved – that the business plan and risk register be received.

9. SUPERINTENDENT'S UPDATE

The Committee received the report of the Superintendent of the Commons which updated Members on activities in and around Burnham Beeches and the Commons.

Resolved – that the update be received.

10. PROPOSED PEDESTRIAN CROSSING AT WEST WICKHAM COMMON

Members were informed that in March 2015 the Committee considered and approved 'in principle' a proposal to install a signalled pedestrian crossing on the A232 Croydon Road at West Wickham Common. Members had authorised the Superintendent of The Commons to liaise with Transport for London (TfL) on the proposal to minimise its impact on the Open Space as far as is reasonably practicable. Finally, Members had instructed the Superintendent to report back on the outcome of TfL's public consultation with more detailed proposals to clarify any subsequent requirement to dedicate land for highway use.

Members received a brief presentation from colleagues from TfL. A Member raised a query regarding the future requirement of the land. Officers informed Members that the City is required to enter into deeds of dedication with TfL and the London Borough of Bromley, as the two relevant highway authorities, in order to formally dedicate the land in question as highway maintainable at public expense. If in the future the land to be dedicated is no longer required for highway purposes then, under the proposed terms of those agreements, the highway authority shall use all reasonable endeavours to secure the stopping up of that land as soon as practicable and return it to the City for use as open space.

A Member queried whether compensatory land of a suitable quality and location would be offered by TfL, however Officers confirmed that it had not been offered. Discussions ensued regarding the speed limit on the road, and whether it would be beneficial to reduce the speed limit from 40mph to 30mph. Members agreed that it would be helpful to request TfL to consider reducing the speed limit on the A232.

The Committee requested that the Superintendent of the Commons worked closely with the Superintendent of Epping Forest when considering the future of a very busy road through Waltham Abbey.

Resolved – that Members:

- i. Approved, in principle, TfL's plan to install a signalled pedestrian crossing on the A232 Croydon Road at West Wickham Common and agree to dedicate land at West Wickham Common as public highway based on the details provided.
- ii. Delegate authority to the Superintendent to agree the relocation of the existing Thames Water main on the Common, in consultation with the City Surveyor and Comptroller & City Solicitor.
- iii. Authorised the Comptroller & City Solicitor to complete all necessary agreements including deeds of dedication with TfL and the London Borough of Bromley and a licence with Thames Water.

11. OPERATIONAL PROPERTY REVIEW FARTHING DOWNS OFFICE - THE COMMONS

The Committee received the Operational Property Review which was taking a more strategic view of the operational assets of the City of London Corporation. Members noted that its aim was to identify opportunities to rationalise the Corporation's operational property portfolio and reduce the high and rising cost of property.

In response to a query regarding the selling or renting of property, Members were informed that Standing Orders required Committees to declare surplus any facilities not required for operational use. Farthing Downs Office had been highlighted as underutilised or surplus to requirement and sets out options and recommendations for its long-term use or disposal.

Resolved – that Members agreed:

1. The Farthing Downs Office be declared surplus to the Open Spaces Department's requirements and be presented to Corporate Asset Sub Committee. Further, it was agreed that the Corporate Asset Sub Committee be requested to declare Farthing Downs Office as surplus to the City of London Corporation's requirements.

12. THE COMMONS MANAGEMENT PRIORITIES FOR 2016-17

The Committee received the Commons Management Priorities which would guide the annual work programme during the period 1 April 2016 to 31 March 2017.

Resolved – that the Commons Management Priorities be approved.

13. SUPERINTENDENT'S UPDATE

The Committee received an update from the Superintendent of Epping Forest informing Members of activities which had taken place in and around the Forest. Members noted that the end-of-year figures for volunteers for 2015 /16 totals 15,328 hours. With regards to the Open Spaced Act, Members noted that Officers were awaiting details of the next phase of the Parliamentary process where the text of the Bill would be open to scrutiny by the select committee, particularly in light of the two petitions received. A further clause was being considered to reflect new powers made available to waste collection authorities by The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016.

Fly tips for the current period being reported in 2016 were 53 compared to 86

in the same period in 2015, giving an approximate 45% decrease. This reduction may have been due to the very wet weather in February and increased night time closure of car parks. Members commended the work undertaken by Officers to ensure the car parks were closed at night; however, it was noted that information in the form of signs at the car parks advising members of the public of the reasoning behind the night-time closures would have been very useful. The Superintendent agreed to investigate the placement of signs in the car parks detailing the reasons behind the closure of the car parks at night.

In response to a query regarding BBQs in the forest, Officers informed Members that BBQs were not permitted on land owned by the City, however it would be useful to ensure that a joined up approach was taken across all of our open spaces. The Superintendent informed Members that a change in the policy regarding BBQs would require an amendment to the byelaws. The Superintendent of Epping Forest clarified that Bushcraft Sessions were conducted to promote the message of responsible fire use connected to the recent arson attempt, which were not related to BBQs in the forest.

The figures for rough sleepers found on the Forest for this period in 2016 were 7, compared to 4 in 2015, an increase of over 75%. This trend was reflected across nearby local authorities, and Officers would continue to work with their colleagues in neighbouring boroughs.

A total of 45 licences were issued during February and March, which yielded an income of £4,451.50 plus VAT. This represented an increase of 36% compared to the 33 licences which were issued during the same period in 2015 providing an income 2015 of £4,093.50. The Superintendent agreed to circulate a list of all licences issued to Members of the Committee. Members noted that, the 18 month licence had been issued for fee of £40,000 to Kier Construction for use of a Forest track Wayleave at Woodford Green to enable extension of Woodford County High School. The Superintendent confirmed that Kier would not be using other routes – only the wayleave route.

The Committee noted that a seven metre section of the eroded bank on the pond had been reinforced using large glacial boulders to form the revetment by the Estate works team. In response to a query, Members noted that this was a trial technique to test an approach to reinforcement where Officers are unable to use techniques involving posts in the ground. Officers agreed to monitor the repair over the coming months to test its effectiveness at preventing bank erosion. The Committee agreed that there were lessons to be learnt from the situation at Jubilee Pond.

Resolved – that the update be received.

14. EPPING FOREST ASSOCIATION FOOTBALL CHARGES 2016/17

The Committee received the report reviewing the charges for the Association Football facilities that were provided at Epping Forest. The proposal, following a review of charges, was to increase the annual fees by 0.6 – 6% to bring prices further into line with comparison sites.

In response to a query regarding the increase in charges, Officers informed Members that although the percentage increase was less than neighbouring boroughs, it was anticipated that the lower rate would help to increase use of the pitches. The City had held Sunday prices for 5 years before increasing by 4% last season, while it had increased Saturday prices by 10% for 3 seasons until a 3.5% increase last season. The 2016/17 prices increases would bring Saturday/Sunday price differential closer to the optimum target of 1:1.3 balance.

A Member asked Officers to investigate the future possibility of offering a concession rate to young people to help encourage use of the pitches. One Member also said that the City should seek to offer provisions for other sports such as hockey, netball and rugby.

Resolved – that Members agreed:

- The proposed charges for sports facilities in Epping Forest for 2016/17
- That the Superintendent retained delegated powers to discount or waive charges for trial periods in order to develop both new pitch configurations and off-peak and out-of-season use.
- That the Superintendent retained delegated powers to revise the current sport charges terms and conditions and retain the deposit arrangement for clubs “block booking” pitches in advance that was introduced five years ago.

15. REQUEST TO REPROVIDE THE WOODFORD WELLS DRINKING FOUNTAIN

The Committee outlined the request by a newly formed amenity group who were seeking to re-provide the once distinctive Woodford Wells Drinking Fountain at its original location on Epping Forest Land at Woodford Wells.

Members noted that the amenity group fully appreciated that the City was unable to fund and care for such facility and intended to both privately raise the necessary capital to re-provide a reproduction of the original fountain and shelter and endow a fund to meet the on-going maintenance costs. Members agreed that this was acceptable in principle, and decisions regarding the final design, cost and on-going maintenance provision would be subject to a subsequent full licence agreement which would be placed before the Committee if the project gained sufficient momentum. Members advised that the drinking fountain should be fully insured and asked Officers to convey this comment to the amenity group.

Resolved – that Members:

- Approved in principle that Forest Land at Woodford Wells could be used to host a reproduction fountain and shelter, subject to further Committee approval of the final design and funding arrangements for both construction, operation, maintenance and if necessary decommissioning.

16. REQUEST FOR HIGHWAY DEDICATION ON FOREST LAND AT BELL COMMON ADJACENT HEMNALL STREET

The Committee considered the request by Essex County Council for the installation of a new footpath on Forest Land at Bell Common on the east side of Hemnall Street, and for the installation of two lamp columns on Forest Land on the west side of Hemnall Street to allow adequate lighting of the proposed footpath.

Members were informed that the progressive urbanisation of the Epping Forest land through the construction of additional highways infrastructure remained a challenge for the Committee. The overall assessment by Officers was that the proximity of existing residential development, roads and street lighting had already detrimentally affected Forest Land in this area and hence this additional 85 m² wayleave would have a low impact on natural aspect and tranquillity considerations.

The Committee were shown a number of photographs which showed the west side of Hemnall Street. The Committee agreed that the situation was very concerning as the proposal appeared to deliver child directly into an area without access to footpaths. Members were in agreement that the proposal could be better delivered and further thought was required, including an analysis of the flow of children to and from the school. Members agreed that the request required further discussion by the Highway Agency and that the Head Teacher of St Johns School should be fully consulted.

Members agreed that there was a need to strike an appropriate balance between requests by Highway Authorities where the safety of pedestrians had been identified and the duty to protect Epping Forest Land. While the progressive urbanisation of Epping Forest and the damage to tranquillity remained a concern the overall impact of highway infrastructure in this predominately suburban area would be minimal, especially if matched by compensatory land of a suitable quality and location.

Resolved – that Members:

- Approved the dedication to public highway of approximately 85m² of Forest Land at Bell Common adjacent Hemnall Street, Epping in favour of Essex County Council for the installation of a public footpath upon suitable terms to protect the City's interests to be agreed by the Superintendent of Epping Forest in conjunction with the City Surveyor and in exchange for adequate compensatory land.
- Authorised officers, to undertake all such documentation as necessary and upon such terms to protect the City Corporation's interests and the Forest

17. EPPING FOREST: THE NEXT TEN YEARS CONSULTATION REPORT

The Committee considered the new Management Plan which was needed to guide the future management of Epping Forest. A large consultation exercise 'Epping Forest – The Next 10 Years' was undertaken between June and October 2015, to seek the views of Epping Forest stakeholders and members of the public on numerous management issues.

Members of the Epping Forest Management Plan Steering Group met on 8th April 2016 to discuss the consultation document. One Member of the Committee asked Officers to seek to ensure that local meetings did not clash with meetings in Guildhall. A number of comments and changes were made to the document and one Member expressed concern that the minutes of the meeting had not yet been circulated to the Committee. The Superintendent apologised for this and informed Members that the meeting had been clerked locally in Epping; he agreed to circulate the minutes by the end of the week. Members said they were happy to consider the report now, and delegate authority for final sign off to the Director and Town Clerk, in consultation with the Chairman and Deputy Chairman provided that the minutes would be circulated to the Committee by Friday, 13th May. Members of the Committee were invited to send any further comments they had regarding the consultation document to Officers by the end of the week.

A Member raised a query regarding the commitment to wood pastures in The Next 10 Years' Consultation 2015' report. The Superintendent agreed to amend the wording under this heading to clarify that this commitment remained under debate.

Resolved – that delegated authority be given to the Director and Town Clerk, in consultation with the Chairman and Deputy Chairman to approve the Officers response statements contained in the Draft Summary Report 'Epping Forest - The Next 10 Years' Consultation 2015' for website publication.

18. HERITAGE LOTTERY FUND 'OUR HERITAGE' APPLICATION BY THE FRIENDS OF WANSTEAD PARKLANDS

The Committee considered a report informing Members that the Friends of Wanstead Parklands were a well-established voluntary group with a commitment to promoting the use, recreational opportunities, public awareness and benefits of improvement to Wanstead Park as part of Epping Forest. The Group were independently applying to the Heritage Lottery Fund – Our Heritage Programme - for an award towards £100,000 with the intention of interpreting the physical and natural environment of Wanstead Park.

Members agreed that the project was excellent and would be a valuable initiative by Friends of Wanstead Park. Members were also able to view their application and the City had a right to veto on the content in the application. With regards to the excavation of the Pyramidian, the Superintendent said the research was invaluable. The Committee noted that the bid required the approval of the Committee on behalf of the City of London as the Conservators of Epping Forest. There were no direct financial implications for the City of London in supporting the project other than Officer time associated with approving the interpretive content of the project. Members agreed that a robust plan would be required from the Friends of Wanstead Parklands with sustainability built in to it. The Committee asked Officers to convey to the group that this approval was subject to no financial support being provided by the City Corporation.

Resolved – that Members:

- Supported, in principle, the application by The Friends of Wanstead Parklands for an application to the Heritage Lottery Fund – Our Heritage Programme – to interpret the heritage of the Wanstead Park Grade II* Listed Registered Park and Garden.

19. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

In response to a question regarding work undertaken at the Warren House, Members noted that an unprecedented amount of wood rot had been found and therefore work had taken longer than expected. It was due to be completed by the end of June 2016.

20. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Superintendent informed the Committee that in July 2015, Members considered a report of the Director of Epping Forest on Deer Management of the South West Essex Deer Herd on the Buffer Lands and Epping Forest. The Director of Open Spaces noted that the Fallow Cull target was 86 for 2015/16 and the Superintendent sought approval from the Committee to begin a tender process to out-source the Fallow cull.

Resolved – that Members gave approval for Officers to begin the deer management tendering exercise.

21. EXCLUSION OF THE PUBLIC

Resolved - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

22. NON-PUBLIC MINUTES

Resolved – that the non-public minutes be agreed as an accurate record.

23. ACCESS REPORT 1

The Committee considered a report of the Superintendent of Epping Forest.

24. ACCESS REPORT 2

The Committee considered a report of the Superintendent of Epping Forest.

25. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no non public questions.

26. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no urgent business.

The meeting ended at 1.00 pm

Chairman

Contact Officer: Natasha Dogra
Natasha.Dogra@cityoflondon.gov.uk

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Committee(s):	Date(s):
Epping Forest & Commons	4 th July 2016
Subject: Superintendent's Update	Public
Report of: Superintendent of 'The Commons'	For Information
Summary	
<p>This report provides a general update on issues across the nine sites within 'The Commons' division that may be of interest to members and is supplementary to the monthly email updates.</p>	
Recommendation	
<p>Members are asked to note the contents of this report.</p>	

PLANNING CONTROL

Burnham Beeches and Stoke Common

1. The hydrology protocol (designed to alert partners to problems) for the neighbouring gravel extraction site is still 'a work in progress'. Officers continue to press Buckinghamshire County Council (the Minerals Planning Authority) to resolve the outstanding issues and will continue to do so as a priority.
2. The issue of dust arising from the gravel extraction site has been raised with Natural England and their air quality specialist is preparing a 'recommendations report' which is due imminently.
3. A meeting was held between Natural England, South Bucks District Council and Summerleaze (gravel site owners/operative) to discuss the restoration of the gravel site and its potential use as a recreation area once operations have permanently ceased. The discussion was generally positive although there are many issues and barriers to resolve. Action points were agreed and another meeting is planned for July to discuss future joint working.
4. A meeting has been arranged in July with various specialists in Natural England to discuss issues relating to the impact of recreation on the features of European importance.

A232

5. At the May meeting of this committee members approved the dedication of land to facilitate Transport for London's proposal to install a signalised pedestrian crossing on the A232 Croydon Road near Hartfield Crescent.

Members also requested that the Superintendent seek clarification on two issues, i.e.

i. *The existence of land owned either by TfL or Bromley Council that might be dedicated to The Commons in compensation of loss to highway.*

TfL has confirmed that whilst it does have a land bank the vast majority of these sites are 'brown field' and remote from The Commons.

TfL also checked their local assets in the area of the City Commons and confirmed that any assets are comprised of TfL's highways themselves and therefore not available for any land transfer to Common land.

Bromley Council confirmed that any land in their ownership adjacent to The Commons is either highway or is already common land and transfer would not be appropriate or necessary.

ii. *If the speed limit proposed at 40 mph could be further reduced.*

TfL responded as follows:

Speed limits should be evidence-led and self-explaining and seek to reinforce people's assessment of what is a safe speed to travel. They should encourage self-compliance."

The A232 Croydon Road in this location is semi-rural, which does not look or feel like a 30 mph road. It is an entirely different situation from the City of London's urban roads which were mentioned at the committee meeting. Enforcement action here to try and force drivers to follow the new speed limit would not be supported by the police as a reduced speed limit is not appropriate for the environment.

PARTNERSHIPS

Kenley Revival update.

6. **The volunteer programme** is underway and an additional 25 people signed up to be involved in the project at an open evening event in May.
7. **Project Champion** roles have been created to enable members of the community to support key areas of activity such as education, interpretation and conservation.
8. **Volunteer roles** will soon be advertised linked to project themes such as archiving, digitisation and web content creation.
9. **Oral history** recording has commenced following a training day for staff and volunteers in May.
10. **Outreach** to other organisations has commenced to explore opportunities to take the story of Kenley out to a wider audience at venues such as the Imperial War Museum.
11. **Over 100** young people have already been engaged through the project's education programme.
12. **The website** is now scheduled for launch at the end of June. Some content, such as education resources, will be added in subsequent months. A drone

will be used in July to provide aerial coverage to aid further interpretation of the site.

13. The RAF has consented to use of its crest in the design of the Kenley Revival Project logo.
14. **Conservation works** are scheduled to commence in August. The Conservation Consultant is currently formalising the tender documentation to select a suitable contractor. Safety systems are being developed to manage risks associated with asbestos and unexploded ordnance.

WORK PROGRAMME – HIGHLIGHTS.

The Coulsdon Commons.

15. The 'Chain Gang' volunteers have been working hard keeping the footpaths clear on Coulsdon Common. Boundaries have also been 'cut back' to deter fly tipping and garden waste.
16. The 'New Hillbillies' volunteers spent a second session clearing small dead bushes from open grassland on Farthing Downs. These bushes were weed wiped last year as part of the programme to control woody vegetation. This benefits grassland flowers like Common Dropwort, invertebrates like Common Blue butterfly, Glow-Worm and Roman Snail and ground nesting birds such as Skylark.
17. Riddlesdown Volunteers have put in steps to the site bothy to eliminate the potential hazard of slipping on the steep grass bank. They also spruced up the office by giving the front a new paint job, removing weeds from the steps and paving stones and treated the wooden facing of the tool store door. This community based approach to the care of the Riddlesdown bothy will continue and thereby reduce its maintenance and running costs.
18. The Ranger Team have been busy preparing all sites for the summer, including; site infrastructure checks, preparing contract specifications and leading a variety of well attended guided walks and talks.

The West Wickham Commons

19. As a precautionary measure posters warning of the possible presence of Oak Processionary Moth (OPM) have been erected. Through June and into July, rangers with binoculars will be scanning each branch of every oak tree for signs of the pest. This annual survey, which started in 2012, has so far indicated that Spring Park and West Wickham Common are free of OPM.

Burnham Beeches.

20. The British White cows returned to Burnham Beeches in early May from their over wintering quarters. Some were moved into invisible fencing enclosures in early June. Once again the aim is to graze around 120 Ha within invisible

fence enclosures and approximately 45 hectares within the permanent fence enclosures. The Exmoor ponies are also back on site.

21. Successful events at the Beeches included -
 - 'Meet the ranger and his reptiles and amphibians' (180 visitors)
 - 'Half term trail' enjoyed by around 400 visitors, even with poor weather over the holiday week
 - 'Burnham Beeches at War' walk - poor weather affected attendance
 - Hosting various visits including one from National Trust Ashridge estate looking at veteran tree management and invisible fencing
 - The visit of the Lord Mayor to pollard a tree in celebration of the City's acquisition of Burnham Beeches in 1880

Stoke Common.

22. Friends of Stoke Common/Burnham Beeches continued to deliver a 'whole site reptile survey' at Stoke Common during April and May. 10 areas were being surveyed and each requires a minimum of 7 visits of about 2 hours duration. This is the 4th year this survey has taken place and is indicating species recovery and expansion into areas restored to heathland over the last 8 years of the management plan.
23. Sussex cattle also returned to the Common in May (Main Common) and in June on the West Common.
24. As part of the Freshwater Habitat Trust's Flagship Ponds Project a pond at Stoke Common (one of the sites chosen for this nationwide project) were surveyed for Great Crested Newt (GCN) using an innovative 'E' DNA (E = Environmental) screening test which is able to detect the presence of GCN by analysis of pond water alone. A training day was held for volunteers to help deliver this project. Further work on the ponds at the Common will take place over the next 3 years - including work on the reintroduction and management of the rare Star-Fruit plant.

Ashted Common.

25. Volunteers have commenced work to install a boundary fence along the entire western edge of the common. The fence is needed to support the future development of the conservation grazing programme.

Support Services.

26. There has been an intense period of recruitment across the Division and a number of positions have now been successfully filled.
27. The Divisional Business Manager invited the Directorate Project Officer and Department Business Manager to join him in interviewing candidates for the vacant post of Support Services Officer at Merlewood Estate Office. Interviews have now concluded and the successful candidate is to join us on 4 July 2016.

28. Interviews for the position of Kenley Common Ranger have also concluded with the successful appointment joining us from Essex County Council.
29. Final rounds of interviews for the vacant post of Information Ranger at Coulsdon Commons are now complete and a candidate from the Wiltshire Wildlife Trust has accepted a conditional offer of employment.
30. All are candidates bring fresh skills with them and we very much look forward to having a full complement of staff in the near future.

INCIDENTS

Burnham Beeches

31. None

Ashted Common.

32. Two motorcycles were reported on the Common by a member of the public. The incident was reported to the local Police team by the Duty Ranger.

The Coulson Commons

33. A lady was rescued from her flooded car by two Rangers following a torrential downpour.
34. Rangers discovered fly tipping adjacent to a property on Coulsdon Common. The owner had been spoken to several years ago about similar events and received a letter from the Head Ranger. The City's legal team are poised to prosecute if there is a repeat of the incident.
35. Rangers attended an incident involving two young children who had reportedly been throwing sticks at the cattle in the Grove. The ranger spoke with the two children who still had sticks in their hands and gently pointed out to them why they shouldn't be doing what they were doing. The two children were between the ages of 7 and 10.

Farthing Downs

36. Rangers discovered an illegal camp in the woods on Farthing Downs. Four individuals were occupying a small tent in some scrub. When challenged they apologised claiming they were unaware of the byelaws. They cleared up the site and left within 15 minutes.

West Wickham Common

37. A local resident reported seeing smoke coming from a stand of holly on West Wickham Common early one evening. A ranger and the fire brigade attended and put out the two small fires. The incident was reported to the Police who believe the fires were started by the same people who had built a camp at the same location several weeks earlier.
38. Rangers reported that two off road scramble motorcycles were seen on West Wickham Common. The details of the two bikes and a description of their

riders was given to the police who said they would step up their patrols in the area.

FILMING AND OTHER ACTIVITIES

39. None.

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Committee(s):	Date(s):
Epping Forest and Commons Committee Open Spaces Committee	4 th July 2016 18 th July 2016
Subject: Update Report: Dog Control Orders at Burnham Beeches	Public
Report of: Superintendent – The Commons	For Information
Summary	
<p>At the September 2014 meeting of this committee Members approved the introduction of Dog Control Orders at Burnham Beeches commencing 1st December 2014. As part of that approval Members requested that the Superintendent produce a report in July 2016 to provide an update on the implementation of the Dog Control Orders.</p> <p>This update report addresses that requirement and draws on data collected during the period commencing the introduction of DCO's on 1st Decembers 2014 to 31st March 2016.</p> <p>Recommendation(s)</p> <p>Members are asked to:</p> <ol style="list-style-type: none"> 1. Note the contents of this report. 	

Main Report

Background

1. On the 9th September 2014 meeting of this committee Members approved the introduction of the following Dog Control Orders at Burnham Beeches - See Appendix 1 for map.
 - Schedule 1.** Fail to remove dog faeces. To be applied across the whole site.
 - Schedule 2.** Fail to keep a dog on a lead in an area so designated. To be applied across 59% of the site.
 - Schedule 3.** Fail to put and keep a dog on a lead when directed to do so by an authorised officer. Maximum lead length to be 5m. To be applied across 41% of the site.
 - Schedule 4.** Permit a dog to enter land from which dogs are excluded. To be applied only to land covered by the existing zone around the Burnham Beeches café since 2007.
 - Schedule 5.** Take more than 4 dogs on to the land. To be applied across the whole site.
2. As part of that approval Members requested that the Superintendent produce a DCO update report in July 2016.

3. To deliver the above Superintendent and his management team at Burnham Beeches devised a monitoring programme.
4. The summary data collated during the monitoring period to date is set out in the remainder of this report in two distinct sections.

Section 1. Outcome of monitoring programmes to date.

DCO Challenges resulting from Ranger activities since December 2014

Period	No of DCO challenges	No challenges/ month	No of people –ve reactions	% unhappy
01/12/14 – 31/03/15	259	64.75	11	4.25%
01/04/15 – 31/03/16	517	43	23	4.45%
DNUEC = Dogs Not under effective control.				

5. Since the introduction of DCO's Rangers have adjusted their patrol activities slightly to facilitate the consistent reporting of incidents and to generally improve their visibility to all site visitors. For example, the Rangers now carry the DCO explanatory leaflets on their patrols with the instruction to use for any DCO offence seen. They are also carry out the transect walks mentioned later in this report.
6. Underneath the headline figures the data indicates that the bulk of DCO challenges involve dogs 'off lead' in the Schedule 2 area.
7. Table 1 indicates that monthly approaches are being required less frequently with the passage of time (at 2014/15 levels the expected number for 2015/16 would have been nearer 800 approaches). Table 1 also indicates that 'negative responses from visitors approached for DCO infringement issues remains constant at just above 4% of the total.
8. Encouragingly the % of dog fouling and dogs being seen or reported as not being under effective control have decreased.

Comparing pre DCO data with Post DCO data

9. Rangers have also continued to record dog related incidents in the same format as they did before the introduction of DCO's in 2014. This allows a direct comparison pre and post DCO. Incidents recorded in Table 2 tend to be of a less serious or 'nuisance' nature and are simply noted under the categories shown below.

Year	Dogs reported missing	DNUEC Dogs seen with no owner in sight	DNUEC – Owner hasn't got dog UEC	DNUEC Dogs running up to other visitors	Fouling	No collar
12/13	15	56	78	18	72	13
13/14	10	45	92	19	28	14
14/15	14	36 Pre DCO =28 Post DCO = 8	70	15	34 Pre DCO = 24 Post DCO = 10	16
15/16	9	16	37	9	11	7

10. Table 2 indicates that 'nuisance' dog behaviour issues recorded before and since DCO's were introduced have reduced significantly, even those not directly affected by it e.g. collars. All measures indicate improvement.
11. The more detailed data indicates that most lost dogs have occurred in the Schedule 3 area with only 1 reported from the Schedule 2 (a dog slipped out of its harness).
12. Some dog related issues are not DCO offences and must still be dealt with by the site's byelaws. E.g. if a dog is not under effective control in the Schedule 3 area then that is a Byelaw Offence. It only becomes a DCO offence if the owner is asked to put it on a lead and refuses. See Table 3 below

Table 3. <u>Serious or Byelaw</u> Incidents requiring a formal report (dog related but not covered by DCO's)			
	DNUEC	Lost	Total incidents
2012/13	21	4	25
2013/14	12	4	16
2014/15	20	16	36
2015/16	19	4	23

13. DNUEC incidents in Table 3 are therefore generally of a more serious nature than those shown in Table 2 and require a more formal record. A typical example of a serious incident would be a person being bitten rather than simply being jumped up at by a dog. As can be seen from Table 3 figures do tend to vary year on year so further data is desirable to investigate any significant patterns.
14. Data sitting beneath the headline figures shown in Table 3 indicates that since the introduction of DCO's there have been no 'serious' DNUEC incidents in the Schedule 2 (dogs on lead) area. All have occurred in the Schedule 3 (dogs off lead area).

DCO Signage issues

Table 4. Vandalism to signs			
Year	2014	2015	2016 to date
	0	10	29

15. Table 4 shows that 39 DCO signs have been vandalised and replaced over the 17 month period. Each sign costs approximately £12 to purchase and erect on site. The total cost of vandalism is approximately £500.
16. A male dog walker was reported to Rangers in March 2016 and the person concerned was approached concerning the vandalism of signs. He denied involvement and the witness wished to avoid further involvement. The Police were informed and since then no further incidents of this type have occurred.
17. One sign was moved by staff on The Avenue as it was in line of sight of a house bound neighbour who had very politely commented that the view was less favourable since its installation and requested that it be repositioned.

Number of Fixed Penalty Notices Issued for DCO offences.

Table 5. Fixed Penalty Notices			
Year	2014	2015	2016 to date
	0	0	0

18. Table 5 shows that no FPN's have been issued. This is seen as a positive outcome and goes some way to indicating that the Dog Management Strategy and Enforcement protocols developed by the site are effective, fair, proportionate and effective.
19. Three people have received final warning letters and will be issued with an FPN (or will appear in court) should the behaviours continue. One person's details are being traced so that they may also receive a final warning letter.

Use of Dog Bags

Table 6. Use of Dog Bags				
	12/13	13/14	14/15	15/16
Dog Bags	100375	112775	115100	102550

20. Use of dog bags provided at the site can be a relatively reliable tool for monitoring the level of dog walking on the site. During the initial DCO period use of dog bags fell to levels last recorded in 2012/13. This equates to the potential loss of around 20 regular dog walkers from the site. That reduction appears to have been temporary as dispenser records since April 2016 indicate that numbers have returned to their previous high.
21. Figures for the 2016/17 should help to provide a clearer picture.

Dog Mess incidents

Table 7. 'Flag the Poo' Before the introduction of DCO's			
Date	March 2014 (single day event)	June 2014 (single day event)	Sept 2014 (single day event)
SCH2	46	72	41
SCH3	55	61	54
Total	101	133	95

Table 8. 'Flag the Poo records' After the introduction of DCO's							
Date	31/01/15	21/02/15	16/05/15	02/08/15	01/11/15	30/01/16	23/05/16
SCH2	2	3	1	1	1	1	2
SCH3	14	18	11	10	14	11	6
Total	16	21	12	11	15	12	8

22. Tables 7 and 8 indicate a significant reduction in dog mess found on site since the introduction of DCO's. This is seen most dramatically in the Schedule 2 area where dogs are required to be on lead.

Transects – Compliance with Schedules 2 and 3.

Table 9. Transects				
Schedule 2. Dogs on leads at all times				
Transect occasions	Total number of people seen	Total no of dogs seen	No. dogs on lead	No. dogs off lead
16	286	82	66	16
Schedule 3 – Dogs off leads				
Transect occasions	Total number of people seen	Total no of dogs seen	No. dogs on lead	No. dogs off lead
10	170	114	33	81

23. Two transects were designed that could be walked as either a single long transect or two shorter ones. They cover both Schedules 2 and 3 and are designed to indicate compliance levels for each schedule.
24. Investigation of the detailed data suggests that either some dog walkers are favouring the Schedule 3 area or more 'non dog walkers' are using the Schedule 2 area. This issue is also picked up later in this report
25. Data sitting beneath the headline figures for Schedule 2 (dogs on leads) indicates that the lowest compliance was recorded during the earliest transects i.e. closest to the introduction of DCO's (12 of the 16 incidents). Compliance levels thereafter appear to have improved significantly over time.
26. Data for the Schedule 3 (dogs off lead) area indicates a higher level of dogs being kept on lead than anticipated (29%). Again, this would make an interesting area for further study should resources allow.

Section 2 – Issues and concerns raised prior to DCO introduction

Concentrating dogs on main common café area will see an increase of incidents in these busy areas.

Table 10. DNUEC incidents on Main Common and Café areas				
Year	12/13	13/14	14/15	15/16
Incidents on Main Common and café areas as a percentage of all incidents	50%	55.5%	31%	33%

27. Table 10 indicates a significant reduction in reported incidents in the café and Main Common Areas following the introduction of DCO's. These areas are within the Dogs off Lead Schedule.
28. The underlying data also indicates a significant reduction (to zero) of incidents in the other busy areas around the ponds and easy access paths. These areas are within the Dogs on Lead Schedule.

Dog walkers will show a preference for Schedule 3 area (Dogs off leads)

29. A survey was conducted in 2016 to indicate patterns of visitor activity. This allows a comparison of similar data (not exact) collected in 2013.
30. A random sample of visitors were given GPS devices (or filled in paper maps) and their movements were tracked across the site during their visits. Visitors were also asked a few standard questions to facilitate data analysis.
31. Whilst the lengths of routes walked between 2013 and 2016 remain very similar the data indicates that the western side of the site (dogs on leads) appears to be used slightly less than it was pre DCO's with the balance appearing in the eastern side (dogs off leads).
32. The quantum difference is unclear at present but the data indicates that this is a small shift. NB. Table 9 indicates that visitor numbers within Schedules 2 and 3 areas are about equal when the frequency of survey activity is accounted for.

Dog Walkers will leave Burnham Beeches and use other local open spaces.

33. One issue of concern raised by objectors to the introduction of DCO's at Burnham Beeches was that dog walkers would 'desert the site' and any associated problems would move to other local open spaces. This was of particular concern to local Councillors.
34. When compared to a similar survey in 2013 the 2016 GPS survey indicates that the percentage of dog walkers using the site has remained constant at around 56% of total visits to the site.
35. To further investigate this issue the main local open spaces were recently contacted to seek information any observed changes since the introduction of DCO's at Burnham Beeches:

Buckinghamshire Country Council - Black Park Country Park, Langley Park and Denham Park.

- a. Have not reported any significant displacement of dog walkers to their sites since December 2014 nor do they report any increase in dog related incidents/issues.
- b. Black Park reports an increase in commercial dog walkers during the period i.e. people bringing over 4 + dogs. Burnham Beeches does not record a similar marked reduction in commercial dog walking at the site. Other recent influences that might explain this increase are the licensing of commercial dog walkers at the Royal Parks and parking restrictions at Windsor Great Park.

The National Trust - Cliveden

- a. Visitor numbers have not shown an increase over last 3 years
- b. Commercial Dog walking is not allowed
- c. Anecdotally the Trust's managers feel that they have seen an increase in dog numbers in recent years but not suddenly over the last year – just a gradual year on year increase.

Reputational harm will be caused to the City if DCO's are introduced.

Table 11. Complaints and comments of support since 1/12/14.				
Year	No of letters/emails/calls received relating to dog walking	Negative towards DCO's	Neutral or asking for information re DCO or other non DCO dog issues	Positive Re DCO
01/12/14 To 31/3/15	15 (12 individuals)	11	3	1
01/4/15 To 31/3/16	16 (13 individuals)	10	5	1
01/4/16 - To 31/05/16	4 (4 individuals)	0	2	2
Totals	35 (26 individuals)	21	10	4

36. Table 11 indicates that the number of comments received over the 17 month period is low and decreasing further with the passage of time.
37. The number of complaints outweighs the neutral and supportive comments although some of this difference is due to the incidence of repeat complaints from the same individuals.

Table 12. Press activity Pre and Post the introduction of DCO's		
Pre DCO introduction		
Number	For DCO's	Against DCOS
	0	5
Post DCO introduction		
	1	1

38. From Table 12 it can be seen that press activity since the introduction of DCO's has been low and balanced.

Table 13. Visitor surveys and similar feedback		
2014/15	60 second survey - 2014/15. 104 respondents.	7 comments on dogs (7%)
2015/16	60 second survey - 2015/16. 90 respondents	13 comments on dogs (14%)

39. Table 13 indicates that visitor feedback from the 60 second surveys shows a small response concerning dog issues at Burnham Beeches since the introduction of DCO's on the site. Data sitting beneath the headline figures indicates that this response is quite well balanced i.e. both for and against DCO's.

Income to the site will fall dramatically due to fewer visitors to the site.

Car Park income – donations via car park machines during normal weekdays

Table 14. Determine car park donations – Year on Year comparisons				
Donations via car parks	12/13	13/14	14/15	15/16
	£14,369	£13,352	£13,365	£13,334

40. Donations to the charitable activities of the site have stayed remarkably consistent over the last 4 full years that car park charges have been in place. The first year is slightly higher which is not unexpected with possible confusion as to when charges/donation period apply.

Car Park Income – Charges for parking at weekends and Bank Holidays

Table 15. Car Park Income - Charges				
Car parks Charges Gross	12/13	13/14	14/15	15/16
	£79,122	£76,727	£66,718	£65,534

41. There is a reduction of around £11,000 (14%) in car park takings from 13/14 – 14/15. However, DCO's were only in force for 4 of the 12 months of 14/15.
42. It should also be noted that 2012/13 and 13/14 reflects a remarkable run of clement weather at weekends and bank holidays when car park charges apply. The weather in subsequent years has been far less favourable during the charging periods. Weather is therefore likely to be the greatest influence on income generated by car park charges
43. Finally, income for 15/16 when compared to 14/15 remains remarkably consistent despite DCO's existing for the whole of the former and only 4 months of the latter

Café Income

44. Income details from the café are currently being sought as part of the normal financial reporting process. Once collated that detailed information will be included in the lease renewal report (Non Public) later in 2016.
45. Headline figures indicate stable or uplifted café income following the introduction of DCO's. A decrease in income is noted from June 2015 to March 2016. This decrease is currently thought to be due to the poor run of weather during the holiday periods and at weekends since that date. Other external factors are being investigated.

Table 16. Determine general donation incomes				
	2013	2014	2015	2016
Donations	£835	£1045	£865	£1640

46. Table 16 indicates that, as with donations via the car park machines, income has stayed comparable year on year. At the 4 months stage 2016 is already a record year (calendar year).

Conclusions

47. This report seeks to provide members with an update on dog related issues since the introduction of DCO's at Burnham Beeches.
48. The issues discussed in this report will benefit from analysis of a larger database before conclusions are drawn.
49. At the September 2014 Committee meeting Members requested, in addition to this 'update report', that the Superintendent provide them with a full review in January 2017.
50. Officers are generally encouraged by the outcome of this early data set and the apparent change in dog related behaviours it indicates.
51. Monitoring will continue over the coming months and the extended data base will be further analysed to produce the January 2017 report and to draw conclusions where that is possible.

Appendices

- Appendix 1 – Dog Control Order Map.

Background Papers:

- Report to the EFCC dated September 2014.
- Report to the EFCC dated November 2014




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Map showing proposed areas for Dog Control Order Schedules

Key:

-  Boundary of site within which the Dog Control Order applies. Schedules 1 & 5 apply in all areas, schedules 2, 3 & 4 in the areas shown below.
-  Boundary between areas for schedules 2 & 3
-  Shaded section shows area covered by schedule 2

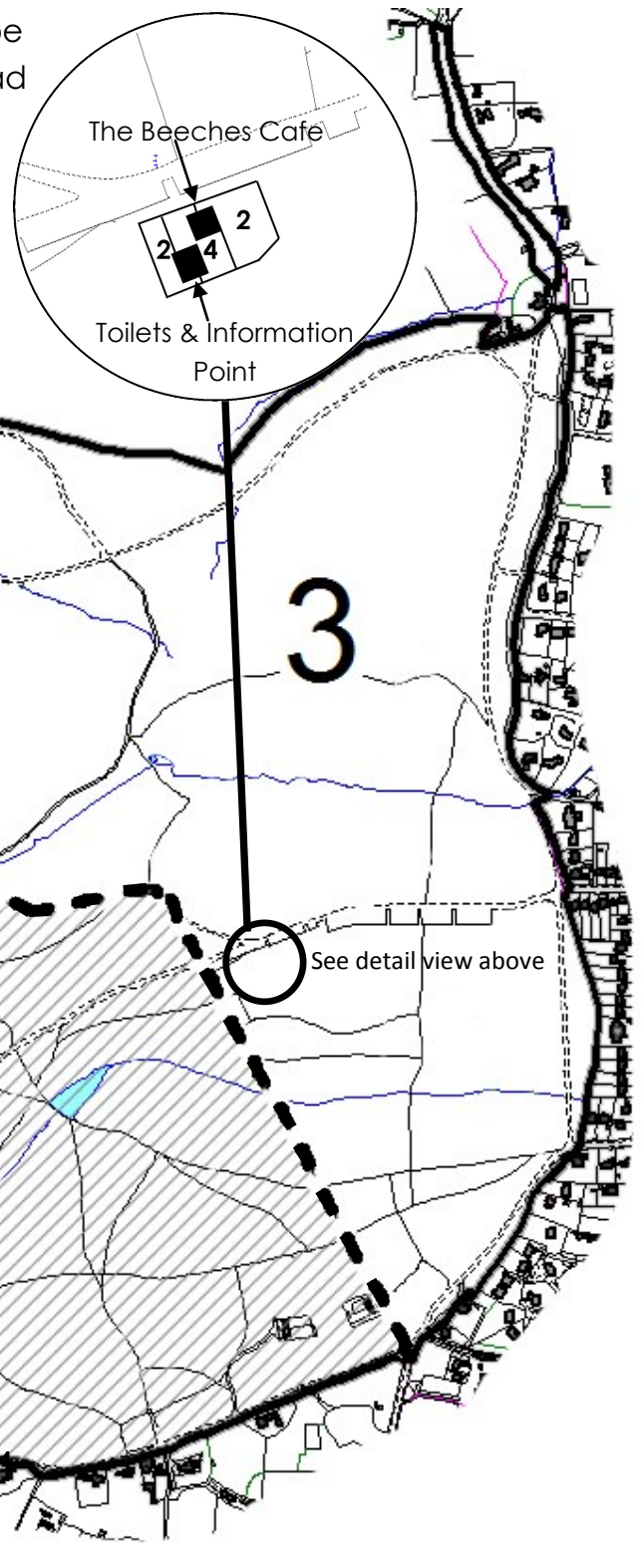
Schedule 1: You must remove from the site, any faeces deposited by dog(s) for which you are responsible

Schedule 2: Dogs on leads at all times in this area. Max lead length 5m

Schedule 3: Dogs may be walked off lead but must be put on a lead when requested by a Ranger. Max lead length 5m

Schedule 4: Dogs excluded from this area

Schedule 5: Maximum of 4 dogs per walker



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Committee	Dated:
Epping Forest and Commons	04/07/2016
Subject: Proposed amendment to Consultative Committees/Groups Terms and Conditions	Public
Report of: The Superintendent of The Commons	For Decision
Report author: Support Service Manager – The Commons	

Summary

Following this committee's approval of the Consultative Committee merger report dated March 2016, this report details the procedure to arrange additional Consultative Committee/Group meetings or site visits should circumstances require.

This procedure will require amendments to each Consultative Committee's Terms of Reference.

Recommendation

Members are asked to:

- Agree the amendment to the Consultative Committee/Group Terms of Reference as set out in this report.

Main Report

Background

1. At Committee dated 7 March 2016 Members approved the re-merger of the West Wickham and Spring Park Consultative Committee with the Coulsdon Commons Consultative Committee with the proviso that a further meeting or site visit may be arranged each year should circumstances require.
2. Members also approved a reduction in the frequency of meetings of the Burnham Beeches and Stoke Common Consultation Group from three to two per annum with the proviso that a further meeting or site visit may be arranged each year should circumstances require.

Current Position

3. There is currently no procedure for calling additional Consultative Committee/Group meetings or site visits outside of those already scheduled.

Options

4. Adopt proposed procedure and recommend amendment to Consultative Committee/Group Terms and Conditions. NB.
 - i. Additional cost will be incurred for each additional meeting/visit. These will vary depending on the nature of meeting/visit and Member and Officer time required.
 - ii. Beneficial outcomes will include the opportunity for constructive dialogue in the event discussion of essential business is proposed.
 - iii. Risks will be managed by the Chairman, Deputy Chairman and Superintendent by agreeing, or not, to requests for additional meetings /visits.

Proposals

5. For additional meetings/visits the following protocol will apply and Terms of Reference amended accordingly.
 - i. A minimum of five members of the Consultative Committee/Group, the Chairman and Deputy Chairman must be in agreement to do so.
 - ii. The minimum notice period for calling an additional meeting/visit is 28 days.
 - iii. The nature of the issue must be submitted in writing to the Chairman, Deputy Chairman and Superintendent at least 14 days before the meeting.
 - iv. The Chairman or Deputy Chairman and the Superintendent will preside at all additional meetings/visits

Corporate & Strategic Implications

6. **City of London Corporate Plan:** the proposal meets the Corporate Plan's vision of developing and improving the physical environment around our key cultural attractions; and providing safe, secure and accessible Open Spaces.
7. **Departmental Business Plan:** the proposal meets the Departmental Plan's vision of preserving and protecting our world class green spaces for the benefit of our local communities and the environment.

Implications

8. **Financial** - Additional cost may be incurred depending on the nature of meeting/visit, venue, catering and Member and Officer time required.

Conclusion

9. This proposal will formalises and satisfies Consultative Committee/Group requests for additional meetings/site visits as and when the need arises.

Appendices

- Coulsdon Commons Consultative Committee Terms of Reference
- West Wickham Consultative Committee Terms of Reference
- Burnham Beeches Consultation Group – Group Purpose

Background reports

- Consultative Committee Changes report. March 2016.

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BURNHAM BEECHES CONSULTATION GROUP

A GENERAL INTRODUCTION TO THE PURPOSE OF THE GROUP.

The main purpose of the Consultation Group is to help with the delivery of the latest Burnham Beeches site management plan, a document that itself will have been produced after extensive stakeholder consultation.

WHY HAVE A MANAGEMENT PLAN?

The management plan provides the guiding vision for the management of the site whilst retaining clear links to the past. The Burnham Beeches vision is available as a separate document and from the Burnham Beeches pages of the City of London website.

WHAT DOES THE MANAGEMENT PLAN DO?

The management plan pulls together all the most important information about Burnham Beeches and sets out the main objectives for site management over the next few years. In particular it:

- Sets out the legal obligations that the Corporation of London must meet as the owner and manager of the site
- Records the important features of the site and its impact upon the surrounding area
- Guides the daily work carried out on site such as projects to improve the conservation and recreation values of the site
- Ensures consistency of management and highlights the tensions between conflicting demands upon the site
- Acts as the basis for the development of other, more specific, site based policies
- Links the work at Burnham Beeches to that elsewhere in the Corporation and to that of other organisations.

The management plan is available to the public in full and summary form. The full version is only available as a .pdf download from the City of London website:

[Burnham Beeches and Stoke Common](#) or as a CD which is available from the Burnham Beeches Office.

There is also a summary version of the plan that is designed to be less technical in nature than the full plan. This summary version of the plan is also available on the above website and as a CD or printed document.

What public consultation has taken place at Burnham Beeches in the past?

The Corporation of London has involved the local community and visitors in the management of Burnham Beeches in a variety of ways. For example, the Corporation has previously sought the views of neighbours and visitors via ‘one to one surveys’ and public open days. The Corporation of London intends to continue this practice as circumstances dictate.

SO, WHY HAVE A BURNHAM BEECHES CONSULTATION GROUP?

It is proposed that the Burnham Beeches Consultation Group will be very different to anything we have done before. Group participants will be invited to attend on the basis that, together, they ensure a broad representation of the local community and/or belong to organisations and bodies that are closely associated with, or have a direct interest or affect upon, the work carried out at the Beeches.

It is intended that the ‘membership’ of the Group remains ‘dynamic’ with group participants attending as they wish and according to the agenda of the day. The City of London, Natural England and English Heritage have statutory responsibilities and interests and will always be represented at the Group.

The purpose of the Consultation Group is as follows:

1. To hold meetings not less than twice per year plus an annual ‘outside meeting’ to view works carried out.
2. To consider the annual work programme as set out in the management plan.
3. To identify and agree areas where further public consultation may be required.
4. To consider any major changes to the plan that may arise from time to time.
5. To consider, where appropriate, serious issues raised by the local community, or visitors and to assist the Superintendent in resolving these issues.
6. To identify and welcome additional participants who have an interest in the management of Burnham Beeches.

Participants may decide not to attend a meeting if the particular agenda of the day is not relevant to them. Members of the public may attend but must be ‘formally invited’ to the meeting by the Corporation if they wish to make comments.

A third, outdoor, meeting will also be held each year so that participants get a first hand chance to see the work being carried out on site and how the Group is helping with their delivery. This meeting may also be followed by a site based social event for participants.

What will the City of London provide?

To ensure that the meetings are as effective as possible the Corporation of London will provide the following to all Group participants:

- The meeting venue and refreshments Safe car parking facilities
- Meeting agendas and minutes
- Full Site Management Plan CD, versions only.
- Summary of the Management Plan, CD or printed versions available
- Burnham Beeches Annual work programme
- Open Spaces Department - Annual report and Business Plan
- Latest versions of the site newsletter and leaflets
- An annual outdoor meeting

What will limit the work of the Consultation Group?

The management plan acts as an agreement between the City of London, Natural England and English Heritage. As such it is not possible to alter the plan to any major degree without their consent. A number of legal obligations also determine the contents of the management plan, chief of which are:

- The Corporation of London (Open Spaces) Act, 1878
- Ancient Monuments and Archaeological Areas Act, 1979
- The Conservation (natural habitats) Regulations, 1994
- Wildlife and Countryside Act, 1981
- Disability Discrimination Act, 1998
- Health and Safety at Work Act, 1974
- Occupiers Liability Act, 1984

In addition, decisions resulting from the Consultation Group meetings should not:

- Compromise the long-term welfare of the site
- Conflict with the site's use for quiet enjoyment
- Harm the international conservation status of the site

To ensure that the meetings remain effective it is proposed that the maximum number of Consultation Group participants will be limited to twenty five for each meeting. Limitations to the number of members of the public wishing to attend meetings will be at the discretion of the Consultation Group.

Coulsdon Commons Consultative Committee

Terms of Reference

The Coulsdon Commons Consultative Committee provides a forum where local residents can be informed of, and make suggestions for, the future management and use of the Coulsdon Commons. The views of the Consultative Committee shall be conveyed to the Epping Forest & Commons Committee.

- 1.** The composition of the Coulsdon Commons Consultative Committee shall include:-
 - a.** Representatives from local Residents Associations.
 - b.** Representatives from the Friends of Farthing Downs and the Kenley Airfield Friends Group.
 - c.** Representatives from the Coulsdon Commons volunteer groups.
 - d.** Local politicians:
 - i.** Caterham Hill Parish Council
 - ii.** The London Borough of Croydon
 - iii.** Tandridge District Council
 - e.** A representative from a local conservation group.
 - f.** A representative from a local heritage or historical society.
 - g.** Representatives from recreational user groups, to include:
 - i.** Horse Riders
 - ii.** Ramblers
 - iii.** Cyclists
 - h.** Youth representation from local schools, Parent Teacher Associations or School Councils.
 - i.** The Chairman and Deputy Chairman of the Epping Forest & Commons Committee, together with two other Members appointed by the Committee.
 - j.** Subject to the Chairman's prior agreement, substitutes are welcome to attend Committee meetings in the place of nominated Representatives.
- 2.** The Chairman of the Epping Forest & Commons Committee or his nominated representative shall be Chairman of the Committee.
- 3.** The Committee will meet formally in January or February each year.
- 4.** In between the formal Committee meetings the Superintendent will host a summer consultation meeting. These events will be tailored to local need, for example a guided walk might be arranged to look at a particular issue followed by a brief recorded discussion on the matter. Recommendations would then presented to the

next formal Consultative Committee meeting and reported to the Epping Forest & Commons Committee.

5. Meetings shall take place locally to the Coulsdon Commons.
6. The Town Clerk to convene the meetings and prepare and circulate the agendas and be responsible for the minutes.
7. The minutes of the Coulsdon Commons Consultative Committee to be circulated to members of the Ashted Common Consultative Committee, West Wickham Commons Consultative Committee, and vice versa.

West Wickham Commons Consultative Committee

Terms of Reference

The West Wickham Commons Consultative Committee provides a forum where local residents can be informed of, and make suggestions for, the future management and use of Spring Park and West Wickham Common. The views of the Consultative Committee shall be conveyed to the Epping Forest & Commons Committee.

1. The composition of the West Wickham Commons Consultative Committee shall include:-
 - a. Representatives from Wickham Common, West Wickham South and West Wickham Residents Associations.
 - b. Representatives from West Wickham and Spring Park Volunteers.
 - c. Local politicians representing West Wickham & Hayes & Coney Hall.
 - d. Representatives of recreational user groups.
 - e. Representation from local schools, Parent Teacher Associations or school councils.
 - f. The Chairman and the Deputy Chairman of the Epping Forest & Commons Committee, together with up to three other members appointed by the Committee.
 - g. Subject to the Chairman's prior agreement, substitutes are welcome to attend Committee meetings in the place of nominated Representatives.
2. The Chairman of the Epping Forest & Commons Committee or his nominated representative shall be the Chairman of the Committee.
3. The Committee will meet formally in January or February each year.
4. In between the formal Committee meetings the Superintendent will host a summer consultation meeting. These events will be tailored to local need: for example a guided walk might be arranged to look at a particular issue, followed by a brief recorded discussion on the matter with recommendations then presented to the next formal Consultative Committee meeting, and then reported to the Epping Forest & Commons Committee.
5. Meetings shall take place locally at Spring Park or West Wickham Common.
6. The Town Clerk to convene the meetings, prepare and circulate the agendas and be responsible for the minutes.
7. The minutes of the West Wickham Common Consultative Committee to be circulated to members of the Ashted Common Consultative Committee and Coulsdon Common Consultative Committee, and vice versa.

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Agenda Item 7

Committee(s)	Dated:
Epping Forest & Commons Committee	04072016
Subject: Revenue Outturn 2015/16 – Burnham Beeches, Stoke Common & City Commons	Public
Report of: The Chamberlain and the Director of Open Spaces	For Information

Summary

This report compares the revenue outturn for the services overseen by your Committee in 2015/16 with the final agreed budget for the year. In total, there was a better than budget position of £118,000 for the services overseen by your Committee compared with the final agreed budget for the year as set out below.

	Final Agreed Budget £000	Outturn £000	Increase/ (Decrease) £000
Local Risk			
Director of Open Spaces	1,506	1,483	(23)
City Surveyor	490	429	(61)
Central Risk	18	18	0
Recharges	377	343	(34)
Total	2,391	2,273	(118)

The Director's better than budget position of £23,000 (Local Risk) has been aggregated with budget variations on services overseen by other committees, which produces an overall better than budget position of £903,000 (Local Risk) across all Open Spaces. It is proposed to carry forward £500,000 of this underspend. These requests will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

The City Surveyor's better than budget position of £61,000 is mainly due to an underspend in the Additional Works Programme, details can be found in paragraph 7. In the tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

Recommendation(s)

It is recommended that this revenue outturn report for 2015/16 and the consequential implications for the 2016/17 budget are noted.

Main Report

Budget Position for 2015/16

1. The 2015/16 latest approved budget for the services overseen by your Committee received in November 2015 was £2.387M. This budget was endorsed by the Court of Common Council in March 2016 and subsequently updated for approved adjustments. Movement of the original Local Risk budget to the final agreed budget is provided in Appendix A.

Revenue Outturn 2015/16

2. Actual net expenditure for your Committee's services during 2015/16 totalled £2.273M, an underspend of £118,000 compared with the final agreed budget.
3. A summary comparison with the final agreed budget for the year is tabulated below. In the tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

Burnham Beeches, Stoke Common & City Commons
Comparison of 2015/16 Revenue Outturn with Final Agreed Budget

	<i>Original Budget</i>	Final Agreed Budget	Revenue Outturn	Variation Increase/ (Decrease)	
	<i>£000</i>	£000	£000	£000	
LOCAL RISK					
Director of Open Spaces					
Burnham Beeches	410	406	401	(5)	
Stoke Common	22	12	12	0	
City Commons	1,071	1,088	1,070	(18)	
Total Director of Open Spaces Local Risk	1,503	1,506	1,483	(23)	
City Surveyor					
City Surveyors Local Risk	48	203	188	(15)	
Additional Works Programme	330	287	241	(46)	
Total City Surveyor Local Risk	378	490	429	(61)	a
TOTAL LOCAL RISK	1,881	1,996	1,912	(84)	
CENTRAL RISK					
Burnham Beeches	18	18	18	0	
City Commons	0	0	0	0	
TOTAL CENTRAL RISK	18	18	18	0	
RECHARGES					
Insurance	14	19	18	(1)	
Support Services	188	205	186	(19)	
Surveyor's Employee Recharge	38	40	40	0	
I. S. Recharge	36	57	62	5	
Recharges within fund (Directorate & Democratic Core)	74	56	37	(19)	
TOTAL RECHARGES	350	377	343	(34)	
OVERALL TOTAL	2,249	2,391	2,273	(118)	

*See paragraph 7

Local Risk Carry Forward to 2016/17

4. Chief Officers can generally request underspends of up to 10% or £500,000 (whichever is the lesser) of the final agreed local risk budget to be carried forward, so long as the underspending is not fortuitous and the resources are required for a planned purpose. Such requests are subject to the approval of the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resources Allocation Sub Committee.
5. Overspends are carried forward in full and are met from the agreed 2016/17 budgets.
6. The Director's better than budget position of £23,000 (Local Risk) has been aggregated with budget variations on services overseen by other committees which produce an overall better than budget position of £903,000 (Local Risk) of which £500,000 has been submitted for a carry forward as outlined below:
 - i) £35,000 for the purchase of a Leaf Sucker at the Cemetery as the current Trilo 450 Leaf Sucker has exceeded its 5 year life and is in need of replacement.
 - ii) City Gardens have requested £20,000 for landscaping improvements & adaptations to address previous safety repairs to play equipment at Tower Hill Garden, and £71,000 for planting schemes at Carter Lane due to heavy use which has resulted in substantial wear and tear.
 - iii) Burnham Beeches has requested a £25,000 carry forward for Bio Surveys and to re-assess 2011 design plans in respect of pond embankments.
 - iv) West Ham Park have submitted a carry forward of £10,000 to supplement the funding of a new ride-on mower, this replaces two existing ride-on mowers which are being disposed of where the funds generated are insufficient for a replacement. An additional carry forward of £20,000 has also been requested to fund consultants who will undertake a number of feasibility studies which will assist discussions in relation to the Nursery site.
 - v) Highgate Wood have requested a £15,000 carry forward to address a health & safety issue in relation to the replacement of electronic gates which due to an admin error by the City Surveyor was not undertaken.
 - vi) Hampstead Heath have requested the following carry forwards:-
 - £16,000 is required to replace vandalised or problematic pay and display machines which are essential to generate car park income as part of the service based review.
 - £60,000 to fund a wide range of consultation work including the cafes, the Hampstead Heath Management plan, and customer satisfaction.

- £50,000 is required for café improvements pending a re-tendering exercise which is necessary to realise savings as part of the Service Based Review, £11,000 of which relates to the Lido Café for urgent electrical work.
- £40,000 funding to complete the consultation of the sports review project and assist with option appraisals.
- £10,000 is required to fund a feasibility study for the 'Hive' refurbishment to provide accommodation for the learning project team.

vii) Epping Forest have requested the following carry forwards:-

- £43,000 for resurfacing and gating at Hill Wood Car Park and the supply of a tenants new tea hut.
- £50,000 is required for vital electrical work and improvements to wall and floors at the golf course café to meet hygiene regulations and to avoid prosecution.
- £15,000 is needed as a contribution towards the £43,000 infrastructure costs in relation to the introduction of car park charges as part of the Service Based Review. The infrastructure consists of barriers, machines, notices etc and this needs to be implemented before any savings can be made.

viii) The Directorate requires £10,000 to support the on-going learning and development of the senior leadership team, and to fund the staff conference focussing on 'making the most of change'. This will also enable staff to meet the Town Clerk and bring the outlying teams into the City. £10,000 is also required as a contribution towards 'Alternate Ways of Working Programme' which Open Spaces are a pilot.

Reasons for Significant Variations

7. a) The City Surveyor's £61,000 better than budget position is due to a water main replacement at Farthing Down being deferred from 2015/16 to 2016/17 and was agreed by CASC in January 2016.

Appendices

- Appendix A – Movement between Original 2015/16 budget and the Final Agreed budget

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Appendix A

	£000
Original Local Risk Budget (Director of Open Spaces & City Surveyor)	1,881
Director of Open Spaces	
Employees - Minor increases across Burnham Beeches, West Wickham and Ashtead Common at revised Estimate stage.	25
Premises - Minor adjustments within premises related expenditure across Burnham Beeches & City Commons at Revised Estimate stage	(4)
Transport - Minor increases and decreases within Transport related expenditure across Burnham Beeches & West Wickham at Revised Estimate stage	(8)
Supplies & Services – Reduction in equipment and an increase in livestock purchase (both at West Wickham)	8
Third Party - Reduction in expenditure in relation to voluntary associations at Stoke Common.	(3)
Transfer to reserve – Increase due to balance of the Livestock Grazing A/C going to reserve, and contributions towards Kenley	50
Income – Increases in income across ‘The Commons’ from contributions, sale of products, filming, and transfer of the balance held in reserves back into local risk in respect of the grazing account at West Wickham.	(65)
City Surveyor	
The majority of this increase in the City Surveyor is across Burnham Beeches and Ashtead Common and is due to both the re-phasing of the Additional Works Programme and an increase in breakdown and servicing since the original estimates were set.	112
Final Agreed Local Risk Budget (Director of Open Spaces & City Surveyor)	1,996

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Committee(s)	Dated:
Epping Forest and Commons	04 07 2016
Subject: Superintendent's Update for April and May 2016	Public
Report of: Superintendent of Epping Forest (SEF 33/16)	For Information
Report author: Paul Thomson – Epping Forest	

Summary

This purpose of this report is to summarise the Epping Forest Division's activities across April and May 2016.

Of particular note was the restoration of Open Riding on 7 May; falls in the number of reported fly tipping and rough sleeper incidents; the submission of the annual Basic Payment Scheme application; the close of the 2015/16 football season with 3,260 games played an increase of 12 and the Period for Representation meeting with the Environment Agency regarding the provisional high risk designation for three Large Raised Reservoirs at Wanstead Park.

Recommendation(s)

Members are asked to:

- Note the report.

Main Report

Staff and Volunteers

1. Two new posts within the existing Manpower Statement – the Chingford Golf Course Manager and the Visitor Centre Retail Supervisor - have commenced work.

Epping Forest Projects

Open Spaces Bill 2016

2. The Bill was taken formally through the stages it completed in the last session on 25 May 2016. The next stage will be an Opposed Bill Committee to hear the sole petition against the Bill by the Kennel Club.

Forest Services

Open Riding

3. Open Riding arrangements were restored from 00:01 on Saturday 7 May 2016 later than usual reflecting the impact on the rides of a very wet winter and spring.

Fly tipping

4. Fly-tips for the current period being reported in 2016 were 96 compared to 111 in the same period in 2015, a decrease of 13.5%. This may reflect the increased night time closure of car parks.

Rough Sleepers

5. Most of the camps found were in the Southern area of the Forest mainly Wanstead Flats and Leyton Flats. So far this year there have been up to 20 camps compared to 23 for the previous year, a fall of 13%. We continue to work closely with street rescue, local authorities and the police services to resolve this problem. As the weather improves new camps are being located by regular patrols in the key areas.

Enforcement Activity

6. Two prosecutions were heard during the period under report. Miss Sonata Sluizaitė was prosecuted for Fungi picking under Bye Law 3 Paragraph 4 at Chelmsford Magistrates Court, which attracted national media coverage. Miss Sluizaitė was found guilty and fined £80, Costs of £264 and Victim Surcharge of £20. Daniel Cane was prosecuted for Carrying, Firing or otherwise discharging a firearm on Forest Land under Bye-Law 3 Paragraph 17a at Chelmsford Magistrates Court and was found guilty and fined £120, Cost of £264 and Victim Surcharge of £20.

Psychoactive Substances Act 2016

7. The Psychoactive Substances Act 2016 came into force on 26 May, following the postponement of the original introduction date of 6 April. The Act will make it an offence to produce, supply or offer to supply any psychoactive substance if the substance is likely to be used for its psychoactive effects, regardless of its potential for harm. The Act should help address issues around 'legal highs' such as Nitrous Oxide which is a major source of anti-social behaviour and littering in Epping Forest.

Licences

8. A total of 44 licences were issued during the two months being reported, which yielded an income of £26,039.00 plus VAT. 31 licences were issued during the same period in 2015 with an income of £12,678.83, representing a rise of 42% in licensing numbers and 105% in licence value.

Heritage; Landscape and Nature Conservation

Basic Payment Scheme (BPS)

9. The Basic Payment Scheme 2016 application was submitted. The application involved extra work as claims for each area were required to 4 decimal places instead of 2 in previous years. The application is worth approximately £100,000, the precise amount is dependent on the Euro:Pound exchange rate, the number of hectares claimed in the UK and the EU budget. With the EU Referendum in June there are various exchange rate predictions spanning a significantly strengthening or weakening for either outcome. If the exchange rate does not stabilise back to current levels by September the claim will be notably reduced or increased.

Visit by the London Wildlife Trust

10. A group of around 20 staff from the London Wildlife Trust came to hear about the work we do. The Biodiversity Officer lead a tour starting off with a talk by the Forest Centres Officer (Heritage) in the Queen Elizabeth Hunting Lodge, and then walking through the Forest across Chingford Plain, Bury Wood and Barn Hoppitt. Valuable connections were made between this organisation and City of London staff.

Land Management

11. Woodredon Estate – The contract for the demolition of the disused poultry sheds and removal and disposal of asbestos has been awarded, with work awaiting results of an additional survey and ecological impact assessment.
12. Bradley's Tea Hut, Hill Wood – The anticipated delivery date to site of the new tea hut is Monday 20th June. Once fitted into position the Tea Hut will close for an extensive stainless steel fit-out. Improved car parks works are scheduled to coincide with the fit-out together with new entrance signage to complete the site.
13. Access audit – Following our successful land registration work Land Agency and Forest Keeper staff are conducting an authoritative audit of all the accesses crossing Forest Land between the public highway and private land. Staff are creating a comprehensive accurate database that will establish the uses and potential abuses of Forest Land by landowners and property occupiers.
14. The welcome return of the Waltham Forest Scouts to Highams Park Lake is imminent as lease papers have been signed and returned to our solicitors.
15. Jubilee Retreat – The membership of Orion Harriers, a community running club, has expanded since relocating to Jubilee Retreat in 2010 to the extent that the facilities are no longer of sufficient size. A planning application has been submitted for a ground floor extension to form additional communal area

and changing facilities. The scheme also includes a small mess facility for our golf course maintenance staff.

16. Land Registry – There have been two applications by third parties to register Forest Land that had been previously dedicated to highway schemes. The City has submitted evidence to the Land Registry and the Comptroller & City Solicitor is now dealing with the issues.
17. The London Borough of Waltham Forest has taken a decision to remove a cattle grid on the Woodford new Road next to the A406 following the failure of one of its longitudinal supports. The location of failure would necessitate the complete rebuilding of the grid and therefore the road section has been infilled.

Town and Country Planning

18. Officers commented on 3 Planning Applications during the period in question. Key points included:
 - a. EFDC - Land at Woodside, North Weald – Gypsy site - Additional static caravan, one additional touring caravan, security gate and camera, and associated brick pillars and walls.
 - b. EFDC - Land at Mill House Farm, Bell Common, Epping – 10 x residential dwellings for the over 55's – WITHDRAWN.
 - c. LBoR – 323 Chigwell Road – Application for vehicle crossover. There are numerous grass verge areas along Chigwell Road, all documented with a Care & Maintenance agreement with Redbridge. The application was REFUSED.
19. Essex County Council Highways have opened a consultation on its proposals for a new Motorway junction at Harlow on the M11 to be called Junction 7A. The development of the proposals has been regularly reported at 'Duty to Cooperate' meetings with Local Planning Authorities and the Local Plan traffic modelling for future new developments up to 2033 will incorporate the junctions potential impacts on traffic flows. Officers intend to respond on behalf of your Committee with regard to the potential impacts of growth on the Epping/North Weald transport corridor.

Operations

20. **Oak Team** The team has completed work on trees affected by Massaria Disease of London Plane; tree safety work arising from surveys, together with erosion prevention work on Jubilee Pond Island and subsidence claim works.
21. **Beech Team** The team has also been involved with tree safety work and wood pasture restoration at Three Plank Ride and Warren Hill, while also undertaking landscape work at Wakes Arms Lodge and demonstrating a range of work to the Worshipful Company of Builders Merchants.
22. **Hornbeam Team** The team has been mainly involved with tree safety work, together with a demonstration of aerial rescue for the Worshipful Company of Builders Merchants at the Grimston's Oak.

23. All three teams have covered forest defects for two weeks at a time over this period.
24. **Large Raised Reservoirs:** Officers from Epping Forest and Department of Built Environment met with the City's Panel Engineer and Officers from the Environment Agency at Wanstead Park on 31 May, under the Period for Representation to discuss the Provisional designation of High Risk (danger to human life) for the three City-owned Large Raised Reservoirs in the five lake cascade.. Currently the lakes are Category B (could endanger lives not in a community) status under the Reservoirs Act arrangements and there is a possibility it could be increased to High Risk, under the Flood and Water Management Act 2010 Regulations. Based on discussions on site that day, it is possible the lakes final designation will be altered to 'not high-risk'.

Grass Cutting

25. The warmer weather experienced in mid to late April accelerated grass growth, bring forward the second amenity cut of short areas of grass around Loughton, Buckhurst hill and through Woodford. May also saw the start of the cut and collect program, with all the areas scheduled for May completed within the month. Warren Smith Farms are once again being used as the contractor for some cut and collect areas; the same contractor has also been successful in tendering for the haylage contract, building on an existing working relationship. Some extra areas of Copped Hall grassland have been included in the cut and collect programme this year. This will control scrub invasion, allowing for the grass to be continued to be grazed or taken as Haylage in future years.

Visitor Services

Communication and Information

26. As of 26 May 2016 our social media following is:
 - Twitter followers: 4,721
 - Facebook likes: 366
 - Instagram followers: 74
27. Press releases were circulated to promote the new temporary art exhibitions at The View.
28. Summer edition of Forest Focus was well received; continue to enjoy working with the new appointed designers on this Epping Forest magazine. Work going well on distribution across all Epping Forest localities. Online subscription to the magazine is steadily increasing.
29. 2,000 copies of the Epping Forest Official map are being re-printed, without update while work continues on revising the map in negotiation with Ordnance Survey.

30. Work is also underway with the developing design and content of new Epping Forest leaflet. In addition, Harper Collins Publishers have approached the Forest to consider a dedicated publication in their 'I-Spy'® series.

Chingford Golf Course

31. Staff have now been trained to operate the online BRS Golf™ golf tee time booking reservation system which is expected to go live on 27th June.
32. A tender for a mobile catering unit took place in May and this should be in place by July operating from the Golf Course car park..

Visitor Services Events

Museum collection

33. A full Museum Accreditation submission for our collection, known formally as The View (Epping Forest Collection) was made to Arts Council England on 25 May. We now await their clarification enquiries ahead of the Council's assessment visit later in the year.

Museums at Night Sunset Walk: A Magic Lantern Walk Revisited, 12 May

34. Museums at Night is a national festival celebrating museums. This event, a ticketed talk, walk and a glass of Prosecco on Pole Hill centred around Edwardian photographs of the Forest in our collection. The event was promoted through the Museums at Night website. It was highlighted by Time Out: all 25 tickets at £15 per head were sold. This was the first event for which we used Eventbrite™ an online ticketing service. This was a positive administration experience and drew in new Forest users from a wider age range and geographical area.

Museums at Night Daytime Discovery, 11 -1 4 May

35. During the week we offered a drop in table display of museum objects and trained volunteers and staff to use these as a starting point for discussion about the Forest. Objects from our store, not usually on display, included a prize Carp, branding irons, stuffed birds and other items.

30 May to 3 June Ducks and Ponds Activity Bags and event, The View

36. Over the summer half term, we offered a drop in table of drawing activities related to ducks to encourage family visitors both to walk to Connaught Water and to enjoy a simple trail activity around the View displays to find our museum collection stuffed ducks and swan. This offer also promoted the £2.50 Ducks and Ponds Activities Bag which includes identification sheets, games and things to do in the Forest, and a bag of approved duck and swan food to promote the healthier feeding of Forest wildfowl.
37. Small bags of this duck food are now available for sale at The View for 50p and have been both a popular purchase and an opportunity for staff and volunteers to engage with the public about how to best help our wildfowl.

Wanstead Flats Football

38. The Football Season ended on 15th May having seen 3,260 football + 11 Lacrosse matches for the season, which represents an increase of 12% from 2,913 on the last season.
39. Parkrun celebrated its 5th birthday on 21st May with a record 209 runners, March 26th saw a 12 year old become the 20,000th finisher meaning that well over 100,000kms have now been run on Epping Forest Land

Major incidents

40. None.

Paul Thomson

Superintendent of Epping Forest

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Agenda Item 9

Committee(s)	Dated:
Epping Forest & Commons Committee	04072016
Subject: Revenue Outturn 2015/16 – Epping Forest	Public
Report of: The Chamberlain & the Director of Open Spaces	For Information

Summary

This report compares the revenue outturn for the services overseen by your Committee in 2015/16 with the final agreed budget for the year. In total, there was a better than budget position of £256,000 for the services overseen by your Committee compared with the final agreed budget for the year as set out below.

	Final Agreed Budget £000	Outturn £000	Increase/ (Decrease) £000
Local Risk			
Director of Open Spaces	2,835	2,751	(84)
City Surveyor	772	698	(74)
Central Risk	428	443	15
Recharges	1,122	1,009	(113)
Total	5,157	4,901	(256)

The Director's better than budget position of £84,000 (Local Risk) has been aggregated with budget variations on services overseen by other committees, which produces an overall better than budget position of £903,000 (Local Risk) across all Open Spaces. It is proposed to carry forward £500,000 of this underspend. These requests will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

The City Surveyor's better than budget position of £74,000 is mainly due to an underspend in the Additional Works Programme, detailed reasons can be found in paragraph 7. In the tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

Recommendation(s)

It is recommended that this revenue outturn report for 2015/16 and the consequential implications for the 2016/17 budget are noted.

Main Report

Budget Position for 2015/16

1. The 2015/16 latest approved budget for the services overseen by your Committee received in November 2015 was £5.033M. This budget was endorsed by the Court of Common Council in March 2016 and subsequently updated for approved adjustments. Movement of the original Local Risk budget to the final agreed budget is provided in Appendix A.

Revenue Outturn 2015/16

2. Actual net expenditure for your Committee's services during 2015/16 totalled £4.901M, an underspend of £256,000 compared with the final agreed budget.
3. A summary comparison with the final agreed budget for the year is tabulated below. In the tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

Epping Forest
Comparison of 2015/16 Revenue Outturn with Final Agreed Budget

	<i>Original Budget</i>	Final Agreed Budget	Revenue Outturn	Variation Increase/ (Decrease)	
	<i>£000</i>	£000	£000	£000	
LOCAL RISK					
Director of Open Spaces					
Epping Forest	2,758	2,813	2,706	(107)	Reason* a
Epping - CBT	0	0	0	0	
HLF - Branching Out Project	0	0	0	0	
Chingford Golf Course	(74)	(74)	(29)	45	
Wanstead Flats	125	125	102	(23)	
Woodredon & Warlies	(29)	(29)	(28)	1	
Total Director of Open Spaces Local Risk	2,780	2,835	2,751	(84)	
City Surveyor					
City Surveyors Local Risk	259	403	398	(5)	
Additional Works Programme	942	369	300	(69)	
Total City Surveyor Local Risk	1,201	772	698	(74)	b
TOTAL LOCAL RISK	3,981	3,607	3,449	(158)	
CENTRAL RISK					
Epping Forest	404	400	415	15	
Wanstead Flats	28	28	28	0	
TOTAL CENTRAL RISK	432	428	443	15	
RECHARGES					
Insurance	72	88	76	(12)	
Support Services	397	434	395	(39)	
Surveyor's Employee Recharge	287	300	318	18	
I. S. Recharge	73	132	141	9	
Recharges Within Fund (Directorate & Democratic Core)	168	136	97	(39)	
Recharges to other Funds (Woodredon & Warlies)	15	32	(18)	(50)	
TOTAL RECHARGES	1,012	1,122	1,009	(113)	
OVERALL TOTAL	5,425	5,157	4,901	(256)	

*See paragraph 7

Local Risk Carry Forward to 2016/17

4. Chief Officers can generally request underspends of up to 10% or £500,000 (whichever is the lesser) of the final agreed local risk budget to be carried forward, so long as the underspending is not fortuitous and the resources are required for a planned purpose. Such requests are subject to the approval of the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resources Allocation Sub Committee.
5. Overspends are carried forward in full and are met from the agreed 2015/16 budgets.
6. The Director's better than budget position of £84,000 (Local Risk) has been aggregated with budget variations on services overseen by other committees which produce an overall better than budget position of £903,000 (Local Risk) of which £500,000 has been submitted for a carry forward as outlined below:
 - i) £35,000 for the purchase of a Leaf Sucker at the Cemetery as the current Trilo 450 Leaf Sucker has exceeded its 5 year life and is in need of replacement.
 - ii) City Gardens have requested £20,000 for landscaping improvements & adaptations to address previous safety repairs to play equipment at Tower Hill Garden, and £71,000 for planting schemes at Carter Lane due to heavy use which has resulted in substantial wear and tear.
 - iii) Burnham Beeches has requested a £25,000 carry forward for Bio Surveys and to re-assess 2011 design plans in respect of pond embankments.
 - iv) West Ham Park have submitted a carry forward of £10,000 to supplement the funding of a new ride-on mower, this replaces two existing ride-on mowers which are being disposed of where the funds generated are insufficient for a replacement. An additional carry forward of £20,000 has also been requested to fund consultants who will undertake a number of feasibility studies which will assist discussions in relation to the Nursery site.
 - v) Highgate Wood have requested a £15,000 carry forward to address a health & safety issue in relation to the replacement of electronic gates which due to an admin error by the City Surveyor was not undertaken.
 - vi) Hampstead Heath have requested the following carry forwards:-
 - £16,000 is required to replace vandalised or problematic pay and display machines which are essential to generate car park income as part of the service based review.

- £60,000 to fund a wide range of consultation work including the cafes, the Hampstead Heath Management plan, and customer satisfaction.
- £50,000 is required for café improvements pending a re-tendering exercise which is necessary to realise savings as part of the Service Based Review, £11,000 of which relates to the Lido Café for urgent electrical work.
- £40,000 funding to complete the consultation of the sports review project and assist with option appraisals.
- £10,000 is required to fund a feasibility study for the 'Hive' refurbishment to provide accommodation for the learning project team.

vii) Epping Forest have requested the following carry forwards:-

- £43,000 for resurfacing and gating at Hill Wood Car Park and the supply of a tenants new tea hut.
- £50,000 is required for vital electrical work and improvements to wall and floors at the golf course café to meet hygiene regulations and to avoid prosecution.
- £15,000 is needed as a contribution towards the £43,000 infrastructure costs in relation to the introduction of car park charges as part of the Service Based Review. The infrastructure consists of barriers, machines, notices etc and this needs to be implemented before any savings can be made.

viii) The Directorate requires £10,000 to support the on-going learning and development of the senior leadership team, and to fund the staff conference focussing on 'making the most of change'. This will also enable staff to meet the Town Clerk and bring the outlying teams into the City. £10,000 is also required as a contribution towards 'Alternate Ways of Working Programme' which Open Spaces are a pilot.

Reasons for Significant Variations

7. a) The Director of Open Spaces £107,000 better than budget position is mainly due to an increase in income (£102,000) which is mainly made up from funds being transferred from reserve Green Arc/Grazing contract (£25,000), an increase in grant income (£59,000), and a small increase in customer & client receipts (£12,000).

b) The City Surveyor's £74,000 better than budget position is mainly due to External decorations and implementation of survey results whilst commenced in 2015/16 will now be completed in 2016/17.

Appendices

- Appendix A – Movement between Original 2015/16 and the final agreed Budget

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Appendix A

	£000
Original Local Risk Budget (Director of Open Spaces & City Surveyor)	3,981
Director of Open Spaces	
Employees - The major part of this increase was a £32,000 carry forward for a new wayleave officer.	50
Premises - Major contributors are an increase in grounds maintenance (£58,000) and an increase in minor improvements (£39,000)	119
Transport – The main reason for this reduction is due to a large value vehicle/plant being originally budgeted from revenue but because of its value had to be purchased from capital so there was a reduction in the revenue purchase budget.	(125)
Supplies & Services – A combination of small budget adjustments across all Epping at revised estimate stage.	(14)
Transfer to Reserve – No contribution required from Local Risk to reserves due to the ending of CBT	(74)
Income - This reduction in income is mainly due to the ending of CBT funding (£237,000) off-set by an increase in Rental income charges (£144,000)	99
City Surveyor	
The majority of this decrease in the City Surveyor is due to re-phasing of the Additional Works Programme as the 15/16 original includes the full value of the 15/16 programme which is then smoothed out for revised estimates.	(429)
Final Agreed Local Risk Budget (Director of Open Spaces & City Surveyor)	3,607

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Committee(s):	Date(s):
Epping Forest & Commons Committee	4 July 2015
Subject: Cyclical Works Programme Bid - 2017/18	Public
Report of: City Surveyor CS: 153/16	For Information
<p>Summary</p> <p>This report sets out a provisional list of cyclical projects being considered for properties under the management of Epping Forest and Commons Committee under the umbrella of the “cyclical works programme”.</p> <p>The draft cyclical project list for 2017/18 totals approximately £1.35m and if approved will continue the on-going programme in the maintenance of the property and infrastructure assets.</p> <p>Recommendation</p> <ul style="list-style-type: none"> • That your Committee notes the content of this report 	

Main Report

Background

1. At the Resource Allocation sub-Committee in January 2016 Members considered and approved a prioritised list of “cyclical works” projects for 2016/17.
2. The total value of the approved works packages was £5.5m. Of this allocation Epping Forest and Commons Committee received the benefit of £0.32m to allow 44 projects on the prioritised list to proceed in 2016/17.
3. The Director of Open Spaces has requested that your Committee be provided with a preview of the likely works list in 2017/18 for Epping Forest and Commons.

Current Position

4. I am in the process of finalising the review of our forward maintenance plans (20 years) which will form the basis of the next round of cyclical works bids for 2017/18.
5. This review is expected to be completed shortly. In the interim and to allow you to have an early preview I append a provisional list of projects for Epping

Forest, City Commons, Burnham Beeches and Stoke Common under consideration for 2017/18.

6. The information for the bid has been taken from the 20 years for each property within the Estate; the 20 year plans are regularly updated in conjunction with the Superintendent and his management team to ensure they are as accurate as possible.
7. In January 2016 Members agreed that additional funds to the sum of £2m and £1m for City's Cash and City's Fund respectively should be allocated to the Cyclical Works Programme meaning that more projects would be allocated to the actual list of approved projects.
8. It should be noted that this provisional list for 2017/18 is subject to a final review prior to presentation to the Corporate Asset sub-Committee in September 2016 and consideration by the Resource Allocation sub-Committee at the beginning of 2017.

Prioritisation of Projects

9. The new project prioritisation model developed for the cyclical works programme has been applied to projects identified from forward cyclical maintenance/replacement plans of the Barbican Centre, GSMD and the Corporate Properties under the City Surveyors control.
10. Essential Projects for consideration of including within the bid list are ranked in order of priority according to the following criteria and scoring mechanism.
 - Health, Safety & Security (weighting 5)
 - COL Reputational (weighting 4)
 - Maintaining Income Stream (weighting 4)
 - Assets Performance (weighting 5)
 - Client Feedback (weighting 2)
11. The cyclical works programme Peer Review Panel, chaired by the Financial Services Director has met twice to consider the draft prioritisation of projects across all Departments. The panel has provided a "sense check" to ensure that the prioritisation ranking reflected in the Prioritisation model has been rigorously and consistently applied and that the outcomes in terms of prioritisation align to the City's strategic aims and objectives.

Corporate & Strategic Implications

12. The proposals contained within the attached appendix list support the theme "Protects, promotes and enhances our environment" within the City Together Strategy.
13. The provisional list for Epping Forest & Commons identifies a number of works that could be progressed within a reasonable timescale subject to funding being made available for the cyclical works programme, and providing

that proposed expenditure is not affected by other decisions taken in respect of any particular property asset.

14. Once agreed the projects relating to the cyclical works programme will be reviewed to reflect strategic asset management decisions and the wider corporate objectives to ensure that the City can meet its overall criteria relative to the management of its property assets.
15. It is intended that Epping Forest, City Commons, Burnham Beeches and Stoke Common benefit from the provisional 2017/18 cyclical works programme, in the order of £1,350,400;

Epping Forest	£1,027,700	77%
City Commons	£236,000	17%
Burnham Beeches	<u>£86,700</u>	6%
	£1,350,400	

Implications

16. As indicated above, these provisional schedules are based on a preliminary review of the forward maintenance plans otherwise known as the 20 year plans and are subject to further evaluation in terms of value to Epping Forest, City Commons, Burnham Beeches and Stoke Common with regard to overall corporate priorities, including availability of resources, sound asset management and accommodation provisions/arrangements. It will be appreciated that no commitment to their funding can be implied or guaranteed at this stage.

Conclusion

17. The attached provisional list of work for 2017/18 with an indicative value of £1.35m allows the on-going cyclical repairs and maintenance of the City's Operational estate at Epping Forest, City Commons and Burnham Beeches in particular to continue.

Appendices

- Appendix A - Provisional Cyclical Works Programme 2017/18

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Appendix A - Epping Forest Cyclical Works Programme List

Committee	Location	Building	Description	Cost
Epping Forest & Commons	Epping Forest	General	CAR PARK & ROAD OVERHAUL	£60,000
Epping Forest & Commons	Epping Forest	Queen Elizabeth Hunting Lodge	ROOF SURVEY	£2,500
Epping Forest & Commons	Epping Forest	Changing Rooms, Harrow Road	GROUND SOURCE HEAT PUMPS REFURBISHMENT	£3,000
Epping Forest & Commons	Epping Forest	Teaching Block	HEAT SOURCE - REPLACEMENT	£82,000
Epping Forest & Commons	Epping Forest	The Temple, Wanstead Park	LANDLORDS LIGHTING & POWER REWIRE	£30,000
Epping Forest & Commons	Epping Forest	Great Gregories Farm (Small Open Barn)	ROOF REPLACEMENT (ASBESTOS SHEETS)	£12,000
Epping Forest & Commons	Epping Forest	General	MAINS WATER REPLACEMENT	£36,000
Epping Forest & Commons	Epping Forest	Garage Workshop, The Warren	HEAT SOURCE - FUEL TANK REPLACEMENT	£12,000
Epping Forest & Commons	Epping Forest	Garage Workshop, The Warren	VEHICLE HOIST REPLACEMENT	£18,000
Epping Forest & Commons	Epping Forest	The Temple, Wanstead Park	HEATING SYSTEM REPLACEMENT	£50,300
Epping Forest & Commons	Epping Forest	Queen Elizabeth Hunting Lodge	KITCHEN REFURBISHMENT	£2,000
Epping Forest & Commons	Epping Forest	Information Centre	CAR PARK RESURFACING	£48,000
Epping Forest & Commons	Epping Forest	Changing Rooms, Capel Road	ACCESS ROAD RESURFACING	£9,500
Epping Forest & Commons	Epping Forest	Office, The Warren	FIRE ALARM REPLACEMENT	£30,000
Epping Forest & Commons	Epping Forest	Office, The Warren	HEAT SOURCE - REPLACEMENT	£12,000
Epping Forest & Commons	Epping Forest	Stable Block (Inc Arborologist Office), The Warren	MAINS SUPPLY REWIRE	£11,000
Epping Forest & Commons	Epping Forest	Garage Workshop, The Warren	LANDLORDS LIGHTING & POWER REWIRE	£30,000
Epping Forest & Commons	Epping Forest	Garage Workshop, The Warren	SPACE HEATING - REZNOR HEATERS REPLACEMENT	£18,000
Epping Forest & Commons	Epping Forest	Queen Elizabeth Hunting Lodge	LANDLORDS LIGHTING & POWER REWIRE	£36,000
Epping Forest & Commons	Epping Forest	Hostel (Ravensmead) FSC	LANDLORDS LIGHTING & POWER REWIRE	£12,000
Epping Forest & Commons	Epping Forest	General	FENCING OVERHAUL	£12,000
Epping Forest & Commons	Epping Forest	General	FOOTPATH/PAVING REPLACEMENT	£12,000
Epping Forest & Commons	Epping Forest	Changing Rooms, Capel Road	FIRE ALARM REPLACEMENT	£6,000
Epping Forest & Commons	Epping Forest	Queen Elizabeth Hunting Lodge	WINDOWS OVERHAUL	£6,000
Epping Forest & Commons	Epping Forest	Wanstead Park, Historic Landscape	DESIGN AND SETTING OUT FEES	£6,000
Epping Forest & Commons	Epping Forest	Changing Rooms, Capel Road	CLADDING REPLACEMENT (TIMBER)	£3,000
Epping Forest & Commons	Epping Forest	Changing Rooms, Capel Road	EXTERNAL DECORATIONS	£5,000
Epping Forest & Commons	Epping Forest	Changing Rooms, Harrow Road	EXTERNAL DECORATIONS	£3,500
Epping Forest & Commons	Epping Forest	Changing Rooms, Harrow Road	INTERNAL DECORATIONS	£12,000
Epping Forest & Commons	Epping Forest	Copped Hall General	BRICK HA HA RESTORATION	£35,000
Epping Forest & Commons	Epping Forest	Copped Hall General	DESIGN/SETTING OUT FEES	£4,000
Epping Forest & Commons	Epping Forest	Highams Park Historic Landscape	POND/WHARVING RELINING	£24,000

Epping Forest & Commons	Epping Forest	Knighton Wood Historic Landscape	DESIGN & SETTING OUT FEES	£6,000
Epping Forest & Commons	Epping Forest	Ancillary Barn, The Warren	LANDLORDS LIGHTING & POWER REWIRE	£2,500
Epping Forest & Commons	Epping Forest	Hazchem Store Building, The Warren	LANDLORDS LIGHTING & POWER REWIRE	£2,000
Epping Forest & Commons	Epping Forest	Stable Block (Inc Arborologist Office), The Warren	ROOF OVERHAUL	£9,500
Epping Forest & Commons	Epping Forest	Warren Lodge, The Warren	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	44 The Plain	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	Queen Elizabeth Hunting Lodge	EMERGENCY LIGHTING REPLACEMENT	£18,000
Epping Forest & Commons	Epping Forest	Senior Tutors Hse (Buxton)	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	Wardens Hse (Harting)	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	QEHL Interpretation Centre (The View)	EXTERNAL DECORATIONS	£42,000
Epping Forest & Commons	Epping Forest	QEHL Interpretation Centre (The View)	INTERNAL DECORATIONS	£18,000
Epping Forest & Commons	Epping Forest	QEHL Interpretation Centre (The View)	PATH AND PARKING AREA OVERHAUL	£9,500
Epping Forest & Commons	Epping Forest	QEHL Interpretation Centre (The View)	WINDOW REPLACEMENT	£14,500
Epping Forest & Commons	Epping Forest	The Temple, Wanstead Park	EXTERNAL DECORATIONS	£21,500
Epping Forest & Commons	Epping Forest	The Temple, Wanstead Park	EXTERNAL LIGHTING REPLACEMENT	£9,500
Epping Forest & Commons	Epping Forest	Changing Rooms, Capel Road	SECURITY ALARM REPLACEMENT	£1,200
Epping Forest & Commons	Epping Forest	Mess Room, The Warren	LANDLORDS LIGHTING & POWER REWIRE	£12,000
Epping Forest & Commons	Epping Forest	Garage Workshop, The Warren	COMPRESSOR REPLACEMENT	£6,000
Epping Forest & Commons	Epping Forest	48 The Plain	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	Information Centre	FIRE ALARM REPLACEMENT	£9,500
Epping Forest & Commons	Epping Forest	Senior Tutors Hse (Buxton)	MAIN SUPPLY REWIRE	£1,200
Epping Forest & Commons	Epping Forest	Dairy Farm, High Beech	DRIVE/FOOTPATH RESURFACING	£9,500
Epping Forest & Commons	Epping Forest	Dairy Farm, High Beech	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	1 Pauls Nursery, High Beach	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	2 Pauls Nursery, High Beach	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	North Lodge, Knighton Lane	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	North Lodge, Knighton Lane	BOILER REPLACEMENT	£5,500
Epping Forest & Commons	Epping Forest	The Glen, Forest Side	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	Ivydene, Forest Side	LANDLORDS LIGHTING & POWER REWIRE	£6,000

Epping Forest & Commons	Epping Forest	1 Keepers Lodge, Goldings Hill	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	2 Keepers Lodge, Goldings Hill	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	Agricultural Stores	LANDLORDS LIGHTING & POWER REWIRE	£3,000
Epping Forest & Commons	Epping Forest	31 Aldersbrook Rd, Wanstead Flats	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	33 Aldersbrook Rd, Wanstead Flats	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	32 Blake Hall Road, Wanstead	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	34 Blake Hall Road, Wanstead	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	Tea Hut, Wanstead Park	LANDLORDS LIGHTING & POWER REWIRE	£2,500
Epping Forest & Commons	Epping Forest	Changing Rooms, Capel Road	LANDLORDS LIGHTING & POWER REWIRE	£40,000
Epping Forest & Commons	Epping Forest	Groundsmans Residence, Capel Road	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Epping Forest	Woodredon & Warlies Park - General	ROADS/PATHS GENERAL OVERHAUL	£30,000
Epping Forest & Commons	Epping Forest	Garage Workshop, The Warren	LIGHT FITTINGS REPLACEMENT	£3,500
		Total		£1,027,700

City Commons Cyclical Works Programme List

Committee	Location	Building	Description	Cost
Epping Forest & Commons	City Commons	Keepers Cottage, Riddlesdown Common	ROOF REPLACEMENT	£36,000
Epping Forest & Commons	City Commons	Kenley Common General	DRAINAGE INVESTIGATION	£5,000
Epping Forest & Commons	City Commons	Merlewood Estate Office	DIESEL TANK PUMP REPLACEMENT	£40,000
Epping Forest & Commons	City Commons	General	DRAINAGE WORKS	£30,000
Epping Forest & Commons	City Commons	Coulsdon Common General	FOOTWAY PAVING REPLACEMENT	£3,500
Epping Forest & Commons	City Commons	Riddlesdown Common General	CAR PARK & ROADS RESURFACING	£6,000
Epping Forest & Commons	City Commons	Kenley Common General	PATH REPLACEMENT AT GAUNTLET CRESCENT	£5,000
Epping Forest & Commons	City Commons	Kenley Common General	PEDESTRIAN LINING TO FOOTPATH	£4,000
Epping Forest & Commons	City Commons	Spring Park General	CAR PARK BARRIER & FENCING DECORATION	£3,500
Epping Forest & Commons	City Commons	Open Barns, Merlewood Estate Yard	HARDSTANDING REPLACEMENT	£7,000
Epping Forest & Commons	City Commons	Livestock Shed & Barn, Merlewood Estate	HARDSTANDING REPLACEMENT	£7,000
Epping Forest & Commons	City Commons	Spring Park Office & Tractor Shed	HARDSTANDINGS REPLACEMENT	£2,000
Epping Forest & Commons	City Commons	Ninehams Lodge & Long Shed, Merlewood Estate	DRAINS REPLACEMENT	£5,000
Epping Forest & Commons	City Commons	Ninehams Cottage, Senior Keeper's Residence,	HARD STANDINGS REPLACEMENT	£2,500
Epping Forest & Commons	City Commons	Spring Park Office & Tractor Shed	LANDLORDS LIGHTING & POWER REWIRE	£8,000

Epping Forest & Commons	City Commons	Kenley Common General	CORPORATE IMAGE BOARDS REPLACEMENT	£9,500
Epping Forest & Commons	City Commons	Farthingdown & New Hill General	CAR PARK WHITE LINING REMARKING	£2,500
Epping Forest & Commons	City Commons	Farthingdown & New Hill General	ROAD GATE OVERHAUL	£3,000
Epping Forest & Commons	City Commons	Public Toilets, Farthingdown	EXTERNAL DECORATIONS	£3,000
Epping Forest & Commons	City Commons	Merlewood Estate Yard	HARDSTANDING REPLACEMENT	£5,000
Epping Forest & Commons	City Commons	Keepers Cottage, Merlewood Estate	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	City Commons	Spring Park Office & Tractor Shed	RETAINING WALL RENDERING REPLACEMENT	£2,500
Epping Forest & Commons	City Commons	Keeper's Cottage, 90 Kenley Lane	LANDLORDS LIGHTING & POWER REWIRE	£5,000
Epping Forest & Commons	City Commons	Coulsdon Common General	EXTERNAL DECORATIONS TO YARD SECURITY FENCE	£18,000
Epping Forest & Commons	City Commons	Spring Park General	CAR PARK WHITE LINES REMARKING	£2,500
Epping Forest & Commons	City Commons	Treetops and Outbuilding (Staff Lodge), West Wickham Common	WINDOWS REPLACEMENT	£14,500
		Total		£236,000

Burnham Beeches Cyclical Works Programme List

Committee	Location	Building	Description	Cost
Epping Forest & Commons	Burnham Beeches	General	CAR PARK/ROAD RESURFACING	£24,000
Epping Forest & Commons	Burnham Beeches	General	SURVEY OF HARDSTANDING AREAS	£3,000
Epping Forest & Commons	Burnham Beeches	Estate Yard Complex	HEAT SOURCE - REPLACEMENT	£13,200
Epping Forest & Commons	Burnham Beeches	General	GATES OVERHAUL & DECORATION	£2,000
Epping Forest & Commons	Burnham Beeches	General	SIGNS REPLACEMENT	£2,500
Epping Forest & Commons	Burnham Beeches	General	TIMBER REPLACEMENT (CAR PARK PAYMENT MACHINE)	£9,500
Epping Forest & Commons	Burnham Beeches	Public Toilets/Information Centre/Café	EXTERNAL DECORATIONS	£3,000
Epping Forest & Commons	Burnham Beeches	Public Toilets/Information Centre/Café	INTERNAL DECORATIONS	£2,000
Epping Forest & Commons	Burnham Beeches	Estate Yard Complex	EXTERNAL DECORATIONS	£3,500
Epping Forest & Commons	Burnham Beeches	1 Coronation Cottage	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Burnham Beeches	2 Coronation Cottage	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Burnham Beeches	1 Juniper Cottage	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest & Commons	Burnham Beeches	2 Juniper Cottage	LANDLORDS LIGHTING & POWER REWIRE	£6,000
		Total		£86,700

Committee(s)	Dated:
Epping Forest & Commons Committee	04 July 2016
Subject: Epping Forest Consultative Committee	Public
Report of: Superintendent of Epping Forest SEF 27/16	For Discussion
Report author: Jo Hurst – Business Manager	

Summary

Further to your Committee's agreement of March 2016 to create a Consultative Committee, this report sets out issues and options for consultation on arrangements.

Recommendation(s)

Members are asked to:

- Agree the proposed options to be included in the public consultation to inform the establishment of an Epping Forest Consultative Committee

Main Report

Background

1. Committee agreed at its meeting on 11 May last year to the introduction of a Bill on Open Spaces. Following approval given by the Court of Common Council in October last year, the Bill was introduced on 21 January this year in the House of Commons and received an unopposed Second Reading on 2 February. The next stage will be an opposed Bill committee to hear the sole petition against the Bill by the Kennel Club.
2. Members will recall that the Bill deals with the clarification of general management powers, the framework for events (consistent with the overriding duty to maintain and conserve the open spaces), the control of commercial activities and the strengthening of enforcement powers.
3. Public consultation on the proposed provisions in the Bill took place before its introduction in Parliament and has continued since. One of the concerns which has been raised in relation to Epping Forest relates to the process for consultation with relevant interest groups in respect of the exercise of the

Conservators' proposed new powers under the Bill and their general powers of management. It is for this reason your Committee approved the principle of establishing an Epping Forest Consultative Committee on 7th March 2016 and instructed Officers to produce proposals for such.

4. Details of frequency, attendance and format of the group are not yet decided upon. It is proposed to consult on these areas (as detailed below) using the Inovem electronic consultation tool, with invitations to respond to be sent to all contacts currently held on the database. Propositions will also be discussed at existing meetings with key stakeholders where appropriate.

Issue 1 - Frequency

5. An appropriate balance must be struck between meaningful and timely consultation and potentially onerous time demands on both CoL representatives and consultative members.
6. A schedule to 'slot in' to the current Committee cycle of six meetings per annum would be useful but not essential
7. Two meetings are proposed in the Committee' first year. It is proposed that eventual options of two, three or four meetings per year are considered for consultation, with the ability for respondents to add other comments if they wish.

Issue 2 – Timing and Location

8. It is highly likely that many attendees will work full time and allowance must be made for attendance outside of normal working hours. Locations will need to be of suitable size and ideally adequately served by public transport.
9. It is proposed that options for within office hours, weekday evenings or weekend day time are offered for consultation. Location options are to be Loughton (as the approximate geographical centre of the Forest) or peripatetic within the Forest boundaries, moving between Manor Park, Wanstead, Walthamstow, Chingford, Loughton and Epping.

Issue 3 – Attendance

10. It is considered that a group size of up to 16 is the most manageable and effective arrangement for such a Consultative Committee. Given that there are over 74 organised groups who have expressed an interest in the Forest through the Statement of Community Involvement, some mechanism for selection and assurance of representation must be established.
11. The Chairman and Verderers will be proposed as core members of the Committee and will be supported by nominated Epping Forest Officers. Therefore

a maximum of 16 places are to be offered to external groups and organisations.

12. It is suggested that the following categories of representation are put forward, with respondees asked to prioritise in order of perceived importance. This can then be mapped to the agreed attendance numbers to give the required balance.

- a. Conservation - *Conservation groups in Forest, or with wider remit.*
- b. Friends/Voluntary - *Formal working groups eg litter pickers groups, 'Friends of' etc*
- c. Heritage – *Historical societies, rural preservation etc*
- d. Informal or general users - *Schools, Youth groups, families associations, local forums and interest bodies.*
- e. Recreation - *Specific recreational user groups – eg walkers, riders, cyclists.*
- f. Sports - *Formal organised sports on Forest eg Golf, Football, cricket running etc.*
- g. Other – *as suggested by respondees*

13. When consulting on this aspect it may need to be made clear that other forums or communication routes exist for local Councillors, City of London tenants, contractors etc and this Consultation Committee is separate from such arrangements.

14. Your Committee should be able to appoint further members if it wished (subject to numbers and selection points below), and the consultative committee would be able to co-opt external persons on an ad hoc basis subject to the approval of the EFCC.

15. Meetings will be Public Open Session – i.e. members of the public will be able to attend and listen to proceedings but not contribute. It is possible to arrange that members of the public have the opportunity to register beforehand to speak for three minutes at the appropriate point in the agenda, with Chairman to decide how the meeting will run subsequently. This would be offered as a consultation option.

Issue 4 – Selection

16. Given the large number of organised groups expressing an interest in the Forest it is suggested that places are limited to their nominees.

17. In order to ensure that organisations and their representatives represent the best interests and views of their members, it will be required that those organisations have formal constitutions and that declarations are made obliging attendance and suitable and timely communication and consultation with their own membership.

18. Advertisements asking for nomination to be made through email, Forest Focus and social media platforms etc. Candidates must be nominated representatives of constituted organisations with a connection to the Forest and be seconded by

another member of the governing Committee of that organisation

19. Exclusion criteria will be similar to standing orders for Councillors and will preclude CoL officers, or individuals or groups/organisations paid to provide services in the Forest. Minimum age can be consulted upon with options of 18 or 16 to allow interested school groups to apply.
20. In the event of more nominations being made for a category than there is space to accommodate then selection criteria will be necessary. This may also form part of the set-up consultation with options such as membership numbers and further application by interview.
21. Consultative Committee members with poor attendance (suggest below 50%) or otherwise lack of involvement will default their place and nominations will be readvertised for that position.

Terms of reference

22. Terms of reference to include the following:-

- a. The Consultative Committee is a consultative group – not a decision making forum. However Epping Forest & Commons Committee will take into account their views in reaching decisions and can defer decisions where deemed appropriate.
- b. To be chaired by the Chairman of Epping Forest & Commons Committee
- c. The group represents the whole of the Forest and is not split North and South. Agendas will be planned to ensure a good balance of interest between areas.
- d. Agenda are to be based on issues being considered currently or in the near future by Epping Forest and Commons Committee and other pertinent topics.
- e. Minutes are taken to Epping Forest & Commons Committee for adoption and to inform decision making.
- f. Meetings will be administered by City of London Town Clerks department
- g. Representation to be reviewed by the group every three years. Members or organisations with poor attendance or participation may default future involvement.
- h. Individuals to serve for a fixed term – suggested at three years.
- i. Residency in the 12 Forest Parishes

23. These Terms of Reference to be offered for discussion or comment during consultation.

Timescales

24. Consultation should run for approximately six weeks. Results and recommendations will return to your Committee in November 2016.

25. Nominations according to agreed format to take place early in 2017. Sufficient time to be allocated to allow new or changing groups to draw up constitutions, although this requirement will be made known through summer 2016 consultation process.

26. It is suggested the Consultation Committee review their own membership and terms at least every four years.

Corporate & Strategic Implications

27. The proposed consultative committee will provide additional means of consulting local interests and will assist the City in achieving its aim, as set out in the Open Spaces Department Business Plan 2014-17 of “preserving and protecting our world class open spaces for the benefit of our local communities and the environment”.

28. Administrative support will be required to enable the effective operation of the consultative committee. As with similar Consultative Committees, this will be provided through the Town Clerk’s department.

Implications

29. The commitment to form an Epping Forest Consultative Committee has been made. Failure to do so in good time may not be received well by concerned members of the public, and may expose the Open Spaces Bill to formal petition.

30. Establishing this Consultative Committee will have a financial impact on local risk in terms of venue hire and basic catering costs as well as officer time.

Conclusion

31. The establishment of this Consultative Committee was agreed in principle on 7th March 2016. Proposals contained herein reflect discussions at that meeting and

at Local Meeting on 29th February 2016. The options discussed through this report will form the basis of public consultation during summer 2016.

Appendices

- None

Background Papers

Proposed Epping Forest Consultative Committee – Report of City Remembrancer and Director of Open Spaces 7 March 2016.

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Committee(s):	Date(s):
Epping Forest & Commons	4 July 2016
Subject: Expression of Interest in Parklife Football Hubs Programme - London	Public
Report of: Superintendent of Epping Forest SEF 25/16	For Decision
Report Author: Jacqueline Eggleston – Head of Visitor Services	

Summary

The Parklife Football Hubs programme is a new grassroots football funding scheme supported by The Football Association (FA), Premier League, Department for Culture, Media and Sport (DCMS), Sport England, the Mayor of London (MOL) and the Football Foundation. Building on a pilot scheme in Sheffield the scheme aims to create a number of football ‘hubs’ across London before the programme is rolled out nationwide.

The Football hubs aim to be financially sustainable sites catering for football that will encourage more people to play more regularly or become more active.

In return for capital investment of up to 60% and advice on a tested business model the Parklife programme is seeking consortia partners to deliver the programme on the ground.

Recommendation(s)

Members are asked to:

- Approve the Expression of Interest submission, on behalf of the City of London and London Borough of Redbridge consortium, to the Football Foundation’s Parklife Football Hubs Programme - London.

Background

1. The Football Association (FA) report ‘The FA Chairman’s England Commission Report (2014) found in order to sustain grassroots football in the long term there would need to be;
 - a) Reduced reliance on declining local authority subsidies and
 - b) Building of significantly more AGPs (artificial grass pitches)
 - c) Improvements in existing grass pitch and changing room provision

2. As a result the, FA, Premier League, Department for Culture, Media and Sport (DCMS) and Sport England with additional funding from the Mayor of London (MOL) have created a new £230 Million investment model focused on strategic area-wide plans for football. Football 'Hubs' consisting of combinations of artificial grass; and fully drained grass pitches; extensive changing room, coaching and social facilities. Delivery by cross-borough partnerships is positively encouraged and there is the expectation that bids will include representation from local football clubs, professional clubs, education partners and others.
3. Consortia bids must commit to raising partnership funding of 40% of capital costs. Bids must have high level political/ board support and be willing to establish a dedicated trust structure to manage the facility on a long-term lease.
4. Each hub site must contain a minimum of two, ideally three or more, artificial grass pitches with linked changing accommodation. The first three hubs will be launched later this year at part of a £9.6 Million pilot investment by the Football Association in Sheffield, based on similar successful artificial grass schemes in England, France and Holland.

Proposal

5. The award of Football Foundation funding is by a three stage process. At this stage the Parklife Football Hub Programme is requesting that Expressions of Interest (EOI) are received from potential bidders by 15th July 2016. EOIs that best meet the programme's principles will be invited to progress to stage 2 of the process in September.
6. Completing the Expression of Interest is not a commitment to the programme and can be withdrawn.

Expression of Interest

7. The EOI requires:
 - Identified capital partnership funding
 - HR and project management arrangements
 - Annual operating budget
 - Current level of subsidy to football
 - Playing Pitch Strategy

Implications

8. **Financial:** Capital costs for this type of project are in the region of £3-4 million. Bidders are expected to meet 40% of this capital funding, representing £1.2 - £1.6million contribution from the consortium. LBR may be able to access capital funding from planning levies but this is yet to be tested.

9. The Parklife programme requires the 40% as an aggregate from across the various bids and the FF have suggested that this requirement may have room for negotiation as well as the ability to capitalise some of our revenue contributions. Nevertheless once figures are more established a further report will be made to your committee outlining more detail on revenue and capital costs before any commitments to the programme are made.
10. The City of London facilities at Wanstead Flats deliver over 3,000 games of football across 45 pitches each season. Some 44% of playing facilities for London Borough of Redbridge (LBR) are provided through Wanstead Flats according to their unpublished Playing Pitch Strategy (PPS). Consequently, LBR are also confident they will be able to resource a substantial part of the partnership capital funding through their capital receipts.
11. By working as a consortia with LBR and other local partners the City will be better able to resource the revenue costs of project management. Funding models developed by the FA suggest that the durability associated with artificial grass substantially increase opportunities for use providing an improved income stream that may eliminate the need for a continuing subsidy (£102,716 in 2015/16) that has been a source of concern for Members.
12. Should the EOI be successful in progressing to stage two it is envisaged that the Consortium will need to recruit a project manager which could be hosted by The City of London. The City will need to commit to £24,440 in revenue funding of a 0.5 FTE post over 2 years to project manage the application.
13. The location of the hub could be on Wanstead Flats, subject to legal and planning approval processes. Completion of the EOI does not however commit to this site and the hub could be delivered elsewhere in the area such as on LBR land.
14. **Legal** – Football play and facilities at Wanstead Flats are provided by virtue of Section 33(1)(xiii) of the Epping Forest Act 1878, which provides the Conservators with the power to “set apart in each or any of the Forest parishes, such parts as they think fit, for the use of the inhabitants to play at cricket and other sports, and to lay out, form and maintain, cricket grounds and grounds for other sports, and, for the better use and enjoyment of the parts so set apart, to enter into agreements with, and confer special privileges on, particular clubs or schools”.
15. Section 76(1) (b) of the Public Health Acts Amendment Act 1907, as applied to Epping Forest, also allows the Conservators to set apart areas for the purpose of cricket, football, or any other game or recreation. Under section 56(5) of the Public Health Act 1925 the Conservators may charge reasonable sums for the use thereof.
16. The provision of sports pitches helps the Open Spaces Department achieve one of its Departmental objectives; to ‘improve the health and well-being of the community through access to green space and recreation’. It also delivers the Corporation’s Key Policy Priority KPP5 of ‘increasing the outreach impact of the

City's cultural, heritage and leisure contribution to the life of London and the nation.

Conclusion

17. Members are encouraged to support an initial EOI by the City of London and LBR for a Parklife Football hub at Wanstead Flats in order to support FA objectives to both improve grassroots football and reduce the necessity of providing a subsidy to match Local authority support for the maintenance of grass pitches and changing room facilities.

Background Papers

Dykes, G. 'Chairman's Report into English Football' (2014) Football Association

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Committee(s)	Dated:
Epping Forest & Commons	04-07-2016
Subject: Improvement Programme for England's <i>Natura 2000</i> Sites (IPENS) - Epping Forest SAC Site Improvement Plan	Public
Report of: Superintendent of Epping Forest SEF 26/16	For Decision
Report author: Jeremy Dagley - Head of Conservation, Epping Forest	

Summary

Epping Forest's beech forest and heathlands are recognised for their importance internationally; the beech forest with its ancient trees having a scientifically-recognised 'global status'. Recognition takes the form of protective designation as Epping Forest Special Area of Conservation (SAC) within the EU *Natura 2000* network, under the legal framework of the Bern Convention 1979.

This report presents the background and rationale for a Site Improvement Plan (SIP) for the SAC, which considers the priorities for action to achieve improved condition of these habitats and their associated species. The SIP has been produced by Natural England following discussions with the Environment Agency and your officers. The SIP is not a legal document but instead is the basis for planning, agreeing and coordinating contributions by various bodies towards the goal of a better protected Forest. The priorities of the SIP can be considered and enacted through a variety of routes, including the Epping Forest Management Plan and the local plan process. Funding for some of the actions may require new resources whilst others may use the existing grant structures such as Countryside Stewardship.

Recommendation

Members are asked to:

- instruct officers to incorporate the SIP targets into the Epping Forest Management Plan, prioritise and examine the resource implications of the proposed actions that might pertain to the Conservators and identify funding mechanisms and potential partnerships for these actions.

Main Report

Background

1. Epping Forest was first proposed as a candidate Special Area of Conservation (cSAC) in 1995 under the EU Habitats Directive (reported to Committee on 21st April 1995 (SEF68/95)). The designation as a Special Area of Conservation (SAC) was confirmed by the UK government on the 1st April 2005 and reported to your Committee later that year (Committee report SEF 21/05).

2. As an SAC Epping Forest is part of a large network of European Union (EU) sites entitled the *Natura 2000* network which also includes sites protected by the EU Birds Directive. The *Natura 2000* network is, in turn, part of the wider European (and north African) *Emerald Network* of protected habitats and also directly addresses the world-wide target in the Convention on Biological Diversity (CBD) Strategic Plan for Biodiversity 2011-2020 (Aichi Target 11).
3. These networks of sites stem from the legal framework provided under the Bern Convention on the Conservation of European Wildlife and Natural Habitats (BC 1979), to which both the UK and the EU (including the UK as a Member State) are signatories. The international protection afforded Epping Forest by this designation, therefore, is provided by the UK Government in fulfilment of its commitments under both the BC1979 and the CBD using the legal mechanism of the EU Habitats Directive to enforce it.
4. The qualifying selection criteria for the designation are based on an internationally-agreed scientific classification of habitat types coupled with an assessment of the scarcity of those habitats, their vulnerability to threats and the conservation status of certain rare or threatened species dependent on them.
5. In bio-geographical terms (an ecological division of the world's ecosystems based on climatic area, altitude etc) Epping Forest lies within the Atlantic bio-geographical zone and its habitats are compared with those of other sites lying within this zone. The three qualifying habitats in Epping Forest SAC are Atlantic acidophilous beech forest, European dry heath and Northern Atlantic wet heaths with *Erica tetralix*. In addition there is one qualifying species, which is the Stag Beetle *Lucanus cervus*.
6. The area of Forest covered by the SAC designation is 1,604.95 hectares (65% of the Forest area). The beech forest habitat is the primary habitat criterion for the designation and Epping Forest is amongst nearly 450 *Natura 2000*-protected sites across 9 European countries that encompass this habitat in various amounts. However, of these only 107 sites are given 'global status' by scientists for this habitat and, therefore, considered crucial for its worldwide protection.
7. Epping Forest is one of these 107 'global status' sites and the Forest represents the second largest extent of the habitat in the UK, covering a core area of over 640 hectares, behind only the New Forest. Epping Forest also contains more ancient beech trees than any other site in the country.

Current Position

8. Although Epping Forest is legally protected within the *Natura 2000* network it still faces a number of key threats to its habitat condition, some new, others of long-standing and most becoming more significant with the increase in development around London and south Essex.
9. Foremost amongst these is air pollution, largely from atmospheric nitrogen (N). Recognising this, your Committee supported a PhD research project in 2003 in collaboration with Imperial College London, the Environment Agency ((EA) and

English Nature. The results of this study have contributed to the emerging international scientific consensus about the impact of N on natural vegetation.

10. Other high-level issues that need to be managed and monitored include under-grazing of the heathland vegetation, particularly to help offset the pollution impacts; public access issues (e.g. soil compaction and dog fouling); natural regeneration of beech from seed and non-native invasive species.
11. To address these significant issues NE, together with the EA and supported by funding from the EU, has developed SIPs for all *Natura 2000* sites in England.
12. The Epping Forest SIP (version 1) was produced following discussions with your officers in 2015. The SIP is not a legal document but instead provides the agencies' overview of the current and predicted issues and outlines the priority measures required to improve the condition of the sites. In addition, it outlines how those measures might be put into action, lists the information that may still be required to enact them and indicates whether there is an estimate of costs or not. The SIP is attached at **Appendix 1** of this report.

Options

13. Some actions are already being taken towards the priority measures. For example, sustaining and monitoring levels of grazing are being put in place through the Grazing Strategy supported by Natural England grants (i.e. Countryside Stewardship).
14. Limiting the impacts of air pollution is a highly complex process and this difficult issue has to be addressed at a national level as well as through local initiatives. Under the SIP, Natural England is proposing a Site Nitrogen Action Plan (SNAP) for Epping Forest as a priority and under the new Epping Forest Management Plan consideration needs to be given to renewing and updating the Forest Transport Strategy.
15. Tackling Invasive Non-Native Species (INNS) also requires consideration of priorities, costs and the engagement of others. A Strategy will be written to form part of the new Epping Forest Management Plan and this would be one of the Conservators' contributions towards the SIP.
16. The SIP provides a focus for engaging other stakeholders too, including local authorities like Epping Forest District Council (EFDC) and Essex County Council (ECC), and provides a framework for seeking funding.

Proposals

17. It is recommended that the targets of the SIP are incorporated in the Epping Forest Management Plan and updated as required. Any actions that the Conservators may be able to undertake are examined, prioritised, costed and then subsequently pursued through the framework of the new Management Plan and by cooperation through other partners and other forums, including the Duty-to-Cooperate meetings of the Forest's various local authorities. Additional support

and funding mechanisms for the SIP actions should be explored and reported to Committee as part of the development of the Epping Forest Management Plan.

Corporate & Strategic Implications

18. The SIP fits with the Corporate Strategic Aim of providing valued services to the nation and the Open Spaces Departmental Objective to: "Protect and conserve the ecology, biodiversity and heritage of our sites".

Implications

19. The SIP is not a legal document and its proposals do not compel action. Instead the document provides a framework to help focus the different agencies and authorities, including the Conservators, on cooperative actions to improve the condition of the Forest.

20. The SIP identifies where more information or funding may be needed (e.g. air pollution) or where current actions may need to be supported further into the future (e.g. grazing). For other actions (e.g. a recreational management plan) discussions and agreements will need to be made through both the Epping Forest Management Plan, local authority local plans and other forums, taking into account changing recreational interests and the likely impacts of increases in local housing allocations near the Forest.

Conclusion

21. Epping Forest SAC is part of an internationally-protected network of natural habitats for its beech forest, heathland habitat and Stag beetle population. Its favourable condition is under continued threat from a variety of factors, especially air pollution, recreational pressures and the introduction of non-native species. In recognition of a need for coordinated action to improve the condition of such an important site, Natural England, working with the Environment Agency, has compiled a SIP. The priorities of the SIP provide a framework to work with others in seeking the resources and the commitments to protecting the Forest. The forthcoming Epping Forest Management Plan and the wider local plan process are highlighted as the mechanisms through which support and resources can be garnered and focused to achieve these actions.

Appendices

- Appendix 1 – Site Improvement Plan (SIP): Epping Forest (NE 2015)

Background Papers

- SEF 68/95: *Epping Forest – possible Special Area of Conservation*. Report to Epping Forest & Open Spaces Committee 3rd May 1995.
- SEF 21/05: *Epping Forest Special Area of Conservation (SAC) designation*. Report to Epping Forest & Open Spaces Committee 12th September 2005.

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Site Improvement Plan

Epping Forest

Site Improvement Plans (SIPs) have been developed for each Natura 2000 site in England as part of the Improvement Programme for England's Natura 2000 sites (IPENS). Natura 2000 sites is the combined term for sites designated as Special Areas of Conservation (SAC) and Special Protected Areas (SPA). This work has been financially supported by LIFE, a financial instrument of the European Community.

The plan provides a high level overview of the issues (both current and predicted) affecting the condition of the Natura 2000 features on the site(s) and outlines the priority measures required to improve the condition of the features. It does not cover issues where remedial actions are already in place or ongoing management activities which are required for maintenance.

The SIP consists of three parts: a Summary table, which sets out the priority Issues and Measures; a detailed Actions table, which sets out who needs to do what, when and how much it is estimated to cost; and a set of tables containing contextual information and links.

Once this current programme ends, it is anticipated that Natural England and others, working with landowners and managers, will all play a role in delivering the priority measures to improve the condition of the features on these sites.

The SIPs are based on Natural England's current evidence and knowledge. The SIPs are not legal documents, they are live documents that will be updated to reflect changes in our evidence/knowledge and as actions get underway. The information in the SIPs will be used to update England's contribution to the UK's Prioritised Action Framework (PAF).

The SIPs are not formal consultation documents, but if you have any comments about the SIP or would like more information please email us at IPENSLIFEProject@naturalengland.org.uk, or contact Natural England's Responsible Officer for the site via our enquiry service 0300 060 3900, or enquiries@naturalengland.org.uk

This Site Improvement Plan covers the following Natura 2000 site(s)

UK0012720 Epping Forest SAC

Site description

Epping Forest is a large ancient wood-pasture with habitats of high nature conservation value including ancient semi-natural woodland, old grassland plains, wet and dry heathland and scattered wetland. The semi-natural woodland is particularly extensive but the forest plains are also a major feature and contain a variety of unimproved acid grasslands.

Plan Summary

This table shows the prioritised issues for the site(s), the features they affect, the proposed measures to address the issues and the delivery bodies whose involvement is required to deliver the measures. The list of delivery bodies will include those who have agreed to the actions as well as those where discussions over their role in delivering the actions is on-going.

Priority & Issue	Pressure or Threat	Feature(s) affected	Measure	Delivery Bodies
1 Air Pollution: impact of atmospheric nitrogen deposition	Pressure	H4010 Wet heathland with cross-leaved heath, H9120 Beech forests on acid soils	Establish a Site Nitrogen Action Plan	Natural England
2 Undergrazing	Pressure	H4010 Wet heathland with cross-leaved heath	Partnership agreement to ensure sufficient resources for appropriate grazing	Natural England, Conservators of Epping Forest
3 Public Access/Disturbance	Pressure	H4010 Wet heathland with cross-leaved heath, H4030 European dry heaths, H9120 Beech forests on acid soils	Identify key areas and agree a plan to maintain SAC features	Natural England, Conservators of Epping Forest
4 Changes in species distributions	Threat	H9120 Beech forests on acid soils	Investigate tree health and recruitment in key areas to establish a baseline for monitoring. Agree actions and implement a management plan	Natural England, University(ies), Conservators of Epping Forest
5 Inappropriate water levels	Threat	H4010 Wet heathland with cross-leaved heath	Hydrological monitoring, and a possible water level management plan	Environment Agency, Natural England, City of London (Epping Forest)
6 Water Pollution	Threat	H4010 Wet heathland with cross-leaved heath	Investigate water quality run-off from roads, agree actions and implement a management plan	Essex County Council, Natural England, Conservators of Epping Forest

7	Invasive species	Threat	H4010 Wet heathland with cross-leaved heath	Investigate impact, agree actions and implement a management plan	Natural England, University(ies), The Heather Trust, Conservators of Epping Forest
8	Disease	Threat	H9120 Beech forests on acid soils	Investigate impact, agree actions and implement a management plan	Forestry Commission, Natural England, University(ies), Conservators of Epping Forest
9	Invasive species	Pressure/ Threat	H9120 Beech forests on acid soils	Investigate impact and review the current monitoring programme, agree actions and implement a management plan	Forestry Commission, Natural England, University(ies), Conservators of Epping Forest

Issues and Actions

This table outlines the prioritised issues that are currently impacting or threatening the condition of the features, and the outstanding actions required to address them. It also shows, where possible, the estimated cost of the action and the delivery bodies whose involvement will be required to implement the action. Lead delivery bodies will be responsible for coordinating the implementation of the action, but not necessarily funding it. Delivery partners will need to support the lead delivery body in implementing the action. In the process of developing the SIPs Natural England has approached the delivery bodies to seek agreement on the actions and their roles in delivering them, although in some cases these discussions have not yet been concluded. Other interested parties, including landowners and managers, will be involved as the detailed actions are agreed and delivered. Funding options are indicated as potential (but not necessarily agreed or secured) sources to fund the actions.

1 Air Pollution: impact of atmospheric nitrogen deposition

Nitrogen deposition exceeds site-relevant critical loads for ecosystem protection. Some parts of the site are assessed as in unfavourable condition for reasons linked to air pollution impacts.

Action	Action description	Cost estimate	Timescale	Mechanism	Funding option	Delivery lead body	Delivery partner(s)
1A	Control, reduce and ameliorate atmospheric nitrogen impacts.	Not yet determined	2014-20	Site Nitrogen Action Plan	Not yet determined	Natural England	Not yet determined

2 Undergrazing

The quality and diversity of the SAC features requires targeted management best achieved through grazing to: minimise scrub invasion; minimise robust grass domination, and maximise the species diversity of heathland plant communities.

Action	Action description	Cost estimate	Timescale	Mechanism	Funding option	Delivery lead body	Delivery partner(s)
2A	Ensure that sufficient resources are available for appropriate grazing levels to achieve and maintain favourable conservation status for SAC features. This requires funding and stock management.	Not yet determined	2015-20	Partnership agreement	Higher Level Stewardship (HLS)	Conservators of Epping Forest	Natural England

3 Public Access/Disturbance

Epping Forest is subject to high recreational pressure. There is a high general level of footfall in Epping Forest throughout the year, including periods of significant use, and resulting in a diverse range of impacts which include mountain biking and unmanaged fires. Population and visitor numbers are likely to continue to increase.

Action	Action description	Cost estimate	Timescale	Mechanism	Funding option	Delivery lead body	Delivery partner(s)
3A	Identify key areas that are subject to recreational impacts.	Not yet determined	2014-16	Investigation / Research / Monitoring	Local Authority	Conservators of Epping Forest	Natural England

<i>Action</i>	<i>Action description</i>	<i>Cost estimate</i>	<i>Timescale</i>	<i>Mechanism</i>	<i>Funding option</i>	<i>Delivery lead body</i>	<i>Delivery partner(s)</i>
3B	Agree and implement a site-specific recreational management plan to ensure SAC features are protected and maintained.	Not yet determined	2014-18	Partnership agreement	Local Authority	Conservators of Epping Forest	Natural England

4 Changes in species distributions

Beech tree health and recruitment may not be coping sufficiently with environmental conditions to sustain its presence and representation within the SAC feature. This may be linked to climate change as well as other factors such as air quality, recreational pressure and water availability.

<i>Action</i>	<i>Action description</i>	<i>Cost estimate</i>	<i>Timescale</i>	<i>Mechanism</i>	<i>Funding option</i>	<i>Delivery lead body</i>	<i>Delivery partner(s)</i>
4A	Investigate Beech tree health and beech sapling recruitment in core areas to establish a baseline for monitoring and consider adequacy for community sustainability.	Not yet determined	2016-20	Investigation / Research / Monitoring	Not yet determined	Conservators of Epping Forest	Natural England, University(ies)

<i>Action</i>	<i>Action description</i>	<i>Cost estimate</i>	<i>Timescale</i>	<i>Mechanism</i>	<i>Funding option</i>	<i>Delivery lead body</i>	<i>Delivery partner(s)</i>
5A	Agree and implement a management plan to promote beech tree conservation and sapling recruitment, review conservation objectives and/or a plan for different tree species to be able to take the place of beech if necessary.	Not yet determined	2018-20	Partnership agreement	Local Authority	Conservators of Epping Forest	Natural England, University(ies)

5 Inappropriate water levels

Wet heath is dependent on suitable ground water levels. There is a threat of prolonged drying out through climate change.

<i>Action</i>	<i>Action description</i>	<i>Cost estimate</i>	<i>Timescale</i>	<i>Mechanism</i>	<i>Funding option</i>	<i>Delivery lead body</i>	<i>Delivery partner(s)</i>
5A	Implement a hydrological investigation for key wet heathland areas.	Not yet determined	2017-19	Investigation / Research / Monitoring	Water Framework Directive (WFD)	Environment Agency	Natural England, City of London (Epping Forest)

<i>Action</i>	<i>Action description</i>	<i>Cost estimate</i>	<i>Timescale</i>	<i>Mechanism</i>	<i>Funding option</i>	<i>Delivery lead body</i>	<i>Delivery partner(s)</i>
5B	Agree and implement a ground water level management plan for wet heathland areas, if necessary.	Not yet determined	2019-20	Water Level Management Plan	Not yet determined	Environment Agency	Natural England, City of London (Epping Forest)

6 Water Pollution

Surface run-off of poor quality water from roads with elevated levels of pollutants, nutrients and salinity may be affecting wet heath, probably mostly around the edges.

<i>Action</i>	<i>Action description</i>	<i>Cost estimate</i>	<i>Timescale</i>	<i>Mechanism</i>	<i>Funding option</i>	<i>Delivery lead body</i>	<i>Delivery partner(s)</i>
6A	Investigate the impact of poor quality water run-off from roads on wet heath communities.	Not yet determined	2018-20	Investigation / Research / Monitoring	Not yet determined	Conservators of Epping Forest	Essex County Council, Natural England

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<i>Action</i>	<i>Action description</i>	<i>Cost estimate</i>	<i>Timescale</i>	<i>Mechanism</i>	<i>Funding option</i>	<i>Delivery lead body</i>	<i>Delivery partner(s)</i>
6B	Agree and implement a surface run-off management plan for wet heathland areas, if necessary.	Not yet determined	2020-22	Partnership agreement	Local Authority	Conservators of Epping Forest	Essex County Council, Natural England

7 Invasive species

Heather beetle has locally impacted on some heathland areas. Vigilance is required to survey it and increase awareness of its likely effects and signs of impact.

<i>Action</i>	<i>Action description</i>	<i>Cost estimate</i>	<i>Timescale</i>	<i>Mechanism</i>	<i>Funding option</i>	<i>Delivery lead body</i>	<i>Delivery partner(s)</i>
7A	Investigate how significant the impact of the spread of heather beetle has been on the wet and dry heathland areas of Epping Forest.	Not yet determined	2015-17	Investigation / Research / Monitoring	Not yet determined	Conservators of Epping Forest	Natural England, University(ies), The Heather Trust

8 Disease

Tree diseases such as *Phytophthora* present a real threat to Beech.

Action	Action description	Cost estimate	Timescale	Mechanism	Funding option	Delivery lead body	Delivery partner(s)
8A	Investigate whether the current monitoring programme of tree diseases is adequate.	Not yet determined	2015-16	Investigation / Research / Monitoring	Not yet determined	Conservators of Epping Forest	Forestry Commission, Natural England, University(ies)
Action	Action description	Cost estimate	Timescale	Mechanism	Funding option	Delivery lead body	Delivery partner(s)
8B	Following the study agree and implement appropriate management measures for core areas supporting Beech SAC communities.	Not yet determined	2016-20	Partnership agreement	Not yet determined	Conservators of Epping Forest	Forestry Commission, Natural England, University(ies)

9 Invasive species

Grey squirrel is not currently known to be significantly affecting tree health or regeneration, but there is a need to retain vigilance and perhaps consider increased awareness of the likely effects and signs of impact.

Action	Action description	Cost estimate	Timescale	Mechanism	Funding option	Delivery lead body	Delivery partner(s)
9A	Investigate what impact grey squirrels have on tree health and/or regeneration and its possible further impact on the Atlantic acidophilous beech woodland feature.	Not yet determined	2016-18	Investigation / Research / Monitoring	Not yet determined	Conservators of Epping Forest	Forestry Commission, Natural England, University(ies)
Action	Action description	Cost estimate	Timescale	Mechanism	Funding option	Delivery lead body	Delivery partner(s)
9B	Following study, agree appropriate management measures and implement.	Not yet determined	2018-20	Partnership agreement	Not yet determined	Conservators of Epping Forest	Forestry Commission, Natural England

Site details

The tables in this section contain site-relevant contextual information and links

Qualifying features

#UK Special responsibility

Epping Forest SAC

H4010 Northern Atlantic wet heaths with *Erica tetralix*

H4030 European dry heaths

H9120 Atlantic acidophilous beech forests with Ilex and sometimes also *Taxus* in the shrublayer (*Quercion robri-petraeae* or *Ilici-Fagenion*)

S1083 *Lucanus cervus*: Stag beetle

Site location and links

Epping Forest SAC

Area (ha) **1604.95** Grid reference **TQ399959** [Map link](#)

Local Authorities

Essex

Site Conservation Objectives

[European Site Conservation Objectives for Epping Forest SAC](#)

European Marine Site conservation advice

[n/a](#)

Regulation 33/35 Package

[n/a](#)

Marine Management Organisation site plan

[n/a](#)

Water Framework Directive (WFD)

The Water Framework Directive (WFD) provides the main framework for managing the water environment throughout Europe. Under the WFD a management plan must be developed for each river basin district. The River Basin Management Plans (RBMP) include a summary of the measures needed for water dependent Natura 2000 sites to meet their conservation objectives. For the second round of RBMPs, SIPs are being used to capture the priorities and new measures required for water dependent habitats on Natura 2000 sites. SIP actions for non-water dependent sites/habitats do not form part of the RBMPs and associated consultation.

Epping Forest SAC

River basin

[Thames RBMP](#)

WFD Management catchment

London

WFD Waterbody ID (Cycle 2 draft)

GB106038027930

Overlapping or adjacent protected sites

Site(s) of Special Scientific Interest (SSSI)	
Epping Forest SAC	Epping Forest SSSI

National Nature Reserve (NNR)	
Epping Forest SAC	n/a

Ramsar	
Epping Forest SAC	n/a

Special Areas of Conservation (SAC) and Special Protection Areas (SPA)	
Epping Forest SAC	n/a

<i>Version</i>	<i>Date</i>	<i>Comment</i>
1.0	16/01/2015	



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